



1. The use of any interior or exterior area, room, or assignable space on campus must be with prior approval via the campus room/space utilization request process. "Free speech" areas have been designated on each campus for use by those entities, individuals, and groups who have been approved to utilize campus rooms or space through the request process.
2. The sale or vending of any consumable food products, prepared on-site (on campus property) or prepackaged for sale or consumption on campus, must be approved by Hartnell College Food Services and provided/catered by Food Services or an authorized food vendor/caterer with current health department licenses/certifications and appropriate insurance.
3. All fundraising activities, events, raffles, drawings, and related contests on a cost-per-ticket basis, are allowed only as permissible under current law and Office of State Attorney General regulations. It is the responsibility of the student, employee, or off-campus entity seeking approval for a fundraising activity to be aware of all applicable laws and reporting requirements.
4. All on-campus solicitations and fundraising events and activities shall be geographically limited to those areas approved via the campus room/space utilization request process. No on-campus solicitation or fundraising event or activity may impede the orderly flow of students and campus employees and guests via sidewalks, catwalks, walking pathways, at or about entrances or exits to buildings and facilities, or campus interior roadways.
5. No solicitation, distribution of related materials, or fundraising activities of any type (whether the sales of goods or services, taking orders for such goods or services, or the distribution of materials designed to market goods, services, memberships, or causes), may take place in a classroom during class time or academic activity).
6. Other procedures and requirements as described in the procedures for this policy.

Adopted 6-5-12

Formerly BP 3155 and BP 2310