

# Student Affairs

The Student Affairs division offe

classes each semester. Individualized support is available to help you meet your goals as you navigate through challenging coursework. The students who succeed at Hartnell make use of these, and many other, support programs. Seek out the support and aid best suited to your needs. We are here to help.

In addition to using High School data for placement, students may use the following measures for course placement:

- Previous College coursework in English and/or Math
- GED/HISET Scores
- Advanced Placement (AP) Exam scores
- SAT/ACT scores, and SBAC/CAASSP exam scores
- Foreign transcripts may be considered if they have been evaluated by an approved agency

For additional guidance, please call Hartnell College Counseling at (831) 755-6820.

### **Frequently Asked Questions**

#### **Do I need to take an assessment test?**

No. Hartnell College no longer uses assessment testing for placement in English and Math, or English for Multilingual Speakers (ENGM) courses. Hartnell College has adjusted its placement rules for incoming students to make them immediately eligible to enroll in transfer-level math and English courses, in line with the requirements of Assembly Bill 1705 (AB 1705), which took effect on Sept. 30, 2022. In addition to high school coursework and grade point average, the college will use multiple measures to suggest placement into transfer-level English and Math coursework.

#### **How do I determine which English, English for Multilingual Speakers (ENGM), and/or Math class I need to take?**

#### **New Students**

Students who are new to Hartnell, have three options to obtain their Math, & English or ENGM Placement:

1. If you have High School information (grade point average, math course history), use the guides to find your placement based on your major and educational goal.
2. Make an Appointment with a Counselor by calling (831) 755-6820. Counselors can also be accessed by utilizing our Express (drop-in) service online

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Students with disabilities need to engage in the interactive process with a DSPS counselor to be eligible for disability accommodations and services, including classroom, testing (exam and quiz) and program accommodations. DSPS accommodations are determined on a case-by-case basis. Eligibility for disability accommodations and services occurs by students by obtaining a current Accommodation Letter from DSPS each semester.

DSPS offers Learning Skills Classes and Adapted Physical Education classes. Students are encouraged to review the Schedule of Classes for the semester of interest.

Students with disabilities can seek out DSPS services by contacting DSPS using one of four methods.

1. Appointment Request Form, using the online Adobe forms, available, from the DSPS homepage
2. Emailing DSPS at [dsps@hartnell.edu](mailto:dsps@hartnell.edu);
- 3.

## **Transfer Planning**

This section is designed to help students to plan an educational program at Hartnell College that will prepare them to transfer to the University of California, California State University, or a private college or university to earn a bachelor's degree. Students are encouraged to meet regularly with a Hartnell counselor, and use the resources of the Career and Transfer Hub to plan an academic program that will assure a smooth transition to the transfer institution of their choice. In addition to completing transfer requirements, students may also earn units toward an Associate in Arts or Associate in Science degree at Hartnell. With careful planning, both objectives can be reached by taking essentially the same set of transferable courses.

### **Career and Transfer Hub**

The Career and Transfer Hub (CAT Hub) provides information and offers workshops on choosing a college, transfer admission requirements, completing admission applications, writing the application essay, and financial aid. Career and Transfer Hub staff can provide details about special Transfer Admission Agreements that Hartnell has developed with a number of four-year institutions that can guarantee students transfer admission.

Students with a clear transfer objective are more likely to meet transfer requirements in a timely manner. They can make the best use of their time and course work by deciding on a transfer institution and major as soon as possible. Students unable to make these decisions when they enter Hartnell College may follow a general transfer pattern of courses while availing themselves of Career and Transfer Hub resources in making transfer plans.

Once they have chosen a major and the institution to which they plan to transfer, students should consult a Hartnell College counselor to discuss Major Preparation. The Career and Transfer Hub staff and Hartnell counselors can assist students in planning for transfer.

University representatives often visit the campus to meet with students

## Student Financial Aid

The purpose of Financial Aid is to assist eligible students in meeting educational costs while attending school. The primary responsibility for meeting college costs rests with the student and his/her family. However, we recognize that many students are not able to pay the full costs of a college education. For this reason, Hartnell College offers programs that provide assistance for students with documented financial need. Financial need is the difference between the costs of attendance and the resources available to the student. It is important for students to have sufficient funds available to begin their first two weeks of college even if they have already been offered a financial aid award.

Students are encouraged to call (831) 755-6806 or access our virtual services on the Financial Aid Office website at: <https://www.hartnell.edu/students/fa/index.html>

### How to Apply for Financial Aid

1. Apply for admission to the College.
2. Complete a free application for Federal Student Aid (FAFSA) electronically at: <http://www.studentaid.gov/h.apply-for-aid/fafsa> or the CA Dream Act at: <https://dream.csac.ca.gov>  
The 2024-2025 FAFSA has undergone changes. The FAFSA Simplification Act was enacted into law as part of the

**Salinas Valley Promise**

You are eligible for the Salinas Valley Promise if you are a graduate of a high school or adult

**NOTE:** Courses in which a student receives a "W" are also included in the 150% allowable total. Completion of 60 units is standard for many programs at Hartnell College. Thus, 90 units is the maximum for which a student can receive financial assistance (60 units X 150% = 90 units). The 90-unit maximum includes one change of academic program.

The maximum units time frame includes units attempted at Hartnell College during all periods of enrollment in which the student did or did not receive financial aid. The maximum units time frame also includes evaluated units from prior colleges that meet program requirements of the student's current academic objective as determined from official transcripts. This is required if the student has requested inclusion of prior academic credit for any purpose within the college.

If the student's total units equal or exceed the maximum units time frame of 150% (equivalent to 90 attempted units for an AA/AS or transfer), his/her eligibility for financial aid will be terminated. If there are extenuating circumstances, the student may appeal for an exception to this policy by submitting an Excessive Units Worksheet along with a Financial Aid Appeal petition

### **SAP Appeal**

Students who have been placed on disqualification status and who have extenuating circumstances may request an Appeal of their Financial Aid status. Such extenuating circumstances shall be those acute medical, family, or other personal problems which rendered normal academic functioning unlikely or impossible. Such circumstances must be verified in writing.

A Financial Aid Appeal Committee will review and make a decision on each student's appeal request.

\*Please see our 2024-2025 SAP Policy via the following link:  
<https://www.hartnell.edu/students/fa/sap-satisfactory-academic-progress.html>

### **Scholarships**

Scholarships are available for new, continuing, and transfer students who show academic interest, financial need, scholastic achievement, a desire to succeed, and community or campus involvement. Students do not have to be US Citizens or Permanent Residents to apply for Hartnell scholarships most scholarships are funded through generous contributions to the Hartnell College Foundation by community groups, businesses, foundations, and individuals who value education and want to make a difference in the lives of our students. A single application places the student in consideration for various scholarships. Most scholarships can be applied for online through our Scholarship Office website at <https://www.hartnell.edu/students/scholarships/index.html>

### **How to Apply for Scholarships**

1. Complete an online Hartnell College Scholarships Application.
2. Answer the 3 personal statement questions which includes the applicant's personal and academic goals, as well as financial need and special circumstances."
3. Submit a letter of recommendation from an individual who is familiar with the applicant's academic progress and goals, such as a teacher, counselor, or advisor.

Applicants are responsible for carefully reading the scholarship material and providing the required documentation. The scholarship application deadline is clearly indicated on the application and brochure, flyers, and the Hartnell College website. No applications will be accepted after the posted deadline.

Applications will be reviewed by