

HARTNELL COMMUNITY COLLEGE DISTRICT
BOARD POLICY AND PROCEDURE
ROUTING/TRACKING FORM

Review and consideration to approve by the various governance groups is requested Yes No Courtesy Review

Policy/Procedure # _____ Policy/Procedure Name _____

New Revised Replaces existing policy/procedure: _____

New policy/procedure or revisions initiated/proposed by: _____

Reason for new policy/procedure or revisions: _____

Reviewing Group	Date Out	Forward by
Routed to Academic Senate President	_____	_____
HCFA President	_____	_____

Comments:

Academic Senate Date of Action: _____

Recommend approval Recommend approval with changes Do not recommend approval

Comments:

CSEA Date of Action: _____

Recommend approval Recommend approval with changes Do not recommend approval

Comments:

L-39 Date of Action: _____

Recommend approval Recommend approval with changes Do not recommend approval

Comments:

_____ Council Date of Action: _____

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

_____ Council Date of Action: _____

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

_____ Council Date of Action: _____

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

Superintendent/President Date of Action: _____
Executive Cabinet

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

First Reading

Second Reading

Board of Trustees