

HARTNELL COMMUNITY COLLEGE DISTRICT  
BOARD POLICY AND PROCEDURE  
ROUTING/TRACKING FORM

Review and consideration to approve by the various governance groups is requested Yes  No  Courtesy Review

Policy/Procedure # \_\_\_\_\_ Policy/Procedure Name \_\_\_\_\_

New       Revised       Replaces existing policy/procedure: \_\_\_\_\_

New policy/procedure or revisions initiated/proposed by: \_\_\_\_\_

Reason for new policy/procedure or revisions: \_\_\_\_\_

Reviewing Group	Date Out	Forward by
Routed to Academic Senate President	_____	_____
HCFA President	_____	_____

\_\_\_\_\_  \_\_\_\_\_  \_\_\_\_\_

Comments:

Academic Senate      Date of Action: \_\_\_\_\_

Recommend approval       Recommend approval with changes       Do not recommend approval

Comments:

CSEA      Date of Action: \_\_\_\_\_

Recommend approval       Recommend approval with changes       Do not recommend approval

Comments:

L-39      Date of Action: \_\_\_\_\_

Recommend approval       Recommend approval with changes       Do not recommend approval

Comments:

\_\_\_\_\_ Council      Date of Action: \_\_\_\_\_

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

\_\_\_\_\_ Council      Date of Action: \_\_\_\_\_

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

\_\_\_\_\_ Council      Date of Action: \_\_\_\_\_

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

Superintendent/President      Date of Action: \_\_\_\_\_  
Executive Cabinet

Recommend approval

Recommend approval with changes

Do not recommend approval

Comments:

First Reading

Second Reading

Board of Trustees