



# Academic Senate Minutes

09/10/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

## NAME

Nancy Shur Beymer	Secretary	X	
Tony Anderson	Member at Large	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Liz Estrella	Senator		X
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Carol King	Senator		X
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator	X	
Elizabeth Cabiles	Senator	X	
Isabel Ferraris	Senator	X	
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex officio		
Hetty Yelland	Guest	X	
Michelle Peters	Guest	X	
Rhea Mendoza Lewis	For Carol King	X	
Nancy Wheat	Guest	X	
Heather Rodriguez	Guest	X	
Kathy Mendelsohn	Guest	X	

### 1) Call to Order and Welcome

Meeting was called to order at 3:03 PM

### 2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

### 3) Action Items

#### a) Transfer of Authority from Steering to Senate

Lisa Storm

MSC: Kimbrough/Gabriel to transfer authority from Steering to Senate.

#### b) Adopt Agenda

Lisa Storm

MSC: Anderson/Maturino to adopt agenda for September 10, 2019.

#### c) Consider Approval of Minutes: May 15, 2019 meeting

Lisa Storm

MSC: Kimbrough/Anderson to approve May 15, 2019 minutes.

**d) Committee and Council Appointments**

**Lisa Storm**

MSC: (Anderson/Moorhouse) to approve council appointments as proposed.

**e) Confirmation of Peer Evaluators**

**Lisa Storm**

MSC: (Anderson/Cabiles) to approve peer evaluators as proposed.

MSC: (Anderson/Hough) to approve Margaret Mayfield as a peer evaluator for Cynthia Ainsworth.

**f) Student Success and Equity Committee Handbook Page**

**Cynthia Ainsworth**

MSC: (Hough/Ferraris) to approve Student Success and Equity Committee Handbook Page as proposed.

The purpose of the student success and equity committee is to research and offer advice and direction to the Academic Senate on matters related to improving equity and student success at Hartnell College. There is still need for two faculty to co chair (co chair will be paid like the curriculum chair is paid) through stipend.

**g) College Re-Design Self-Assessment and Organization**

**Hetty Yelland**

MSC: (Kimbrough/Anderson) to approve College Re Design Self

BP 5530  
BP 7120  
AP 7212  
AP 7215  
AP 5530  
AP 3435  
AP 7125

**4) Discussion and Information Items**

**a) Explanation of Changes to AP 3440 Service Animals**

**Michelle Peters**

Michelle presented to the senate the updated AP 3440 which now includes language on the distinguishing factors of a service animal which includes an animal that has been or is in training to develop specific tasks. Obedience training prior to coming on to the campus is a must. The AP is detailed on the type of behaviors are acceptable and what is not. Monterey County ordinance requires us to collect the required documentation and vaccination records. DSPS will issue an inventory number to the service animal which should be visible on their collar.

Although it is required for the service animal to be registered with DSPS, the student is encouraged but not required to enroll with DSPS. Discussion occurred and it was suggested that DSPS notify faculty of a service animal being present in their classroom along with a photo of the tag so faculty can know beforehand and accommodate other students accordingly.

**b) Senate Goal-Setting**

**Lisa Storm**

Lisa brought up to the senate a possible resolution that can be done to ensure planning is placed on hold during summer/wi