



# HARTNELL COMMUNITY COLLEGE DISTRICT DISTANCE EDUCATION COMMITTEE

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## **VISION STATEMENT**

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world

## **MISSION STATEMENT**

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

## **VALUE STATEMENTS**

### **Students First**

We believe the first question that should be asked when making a decision is “What impact will the decision have on student access, learning, development, achievement, leadership, and success?”

### **Academic and Service Excellence**

We commit to excellence in teaching and student services that develop the intellectual, personal, and social competence of every student.

### **Diversity, Equity, and Inclusion**

We embrace and celebrate differences and uniqueness among all students and employees. We welcome students and employees of all backgrounds.

### **Ethics and Integrity**

We commit to respect, civility, honesty, responsibility, and transparency in all actions and communications

### **Alliances**

We develop strategic relationships within the college and community, locally and globally that allow us to grow knowledge, expand our reach, and strengthen our impact on those we serve.

### **Leadership and Empowerment**

Through collaboration, we seek and create new tools, techniques, programs, and improve student learning, student achievement, and institutional effectiveness.

### **Stewardship of Resources**

We commit to effective utilization of human, physical, financial, and technological resources.

### **Health, Safety, and Security**

We commit to providing a healthy, safe, and secure environment for all students, employees, and visitors.

## **STRATEGIC PLAN 2019-2024 CORE OUTCOMES**

**Core Outcome 1-** Degree/Certificate Completion

**Core Outcome 2-** Degree/Certificate Completion Efficiency (Units & Time)

**Core Outcome 3-** Transfer to Four-Year Institutions

**Core Outcome 4-** Student Employment Following Training and/or Degree/Certificate Completion.

### **Committee Mission Statement:**

In responding to the learning needs of its expanding communities, Hartnell College supports innovative applications of technology and methodology to create accessible, inspiring, and measurably effective learning opportunities for an increasingly diverse student population. The mission of the Hartnell College Distance Education Committee is to address the changing educational environment and students' needs by growing and enhancing the Hartnell College Distance Education Program.

### **MEMBERSHIP (and Terms of Service)**

It is open to all faculty and other interested parties:

- ❖ **Chair:** Faculty member elected by the committee (2 year term);
- ❖ Distance Education Coordinator;
- ❖ Instructional Administrator;
- ❖ A minimum of six (6) faculty; preferably from a variety of disciplines;
- ❖ Instructional Technologist;
- ❖ Student Senate;
- ❖ CSEA Representative

### **FREQUENCY OF MEETINGS**

The committee meets monthly each semester of the academic year as determined by the membership. Currently, the DEC meets online through Zoom every third Tuesday.

### **MINUTE TAKER**

As with other shared governance committees, a minute taker will be provided to take minutes during the online Zoom DEC meetings.

### **PURPOSE**

The DEC is a shared governance committee whose function is to establish policy and procedures related to the Hartnell College Distance Education Program, review current practices, and provide recommendations to the Academic Senate, College Planning Council, and other pertinent bodies.

### **RECEIVES INFORMATION FROM**

This committee receives information and requests for distance education policies and procedures from each academic area. The College Planning Council shall provide institutional priorities based on the Strategic Plan. Budgetary information will be provided by the business office.

### **MAKES RECOMMENDATIONS TO**

Academic Senate, College Planning Council, and other pertinent governing bodies seeking recommendations and policies governing the development and maintenance of Hartnell College Distance Education Program.

### **COMMITTEE RESPONSIBILITIES**

- ❖ Establish policy and procedures related to the Hartnell College Distance Education Program;
- ❖ Review current practices and suggest best practices;
- ❖ Provide recommendations to the Academic Senate, College Planning Council, and other pertinent bodies;
- ❖ Conduct annual evaluation of the effectiveness of the Committee (Spring Semester).