

Hartnell College Vision Statement: *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

Hartnell College Mission Statement:

2. Consider Approval of Minutes of February 9, 2022
MOTIONED (Ceja), Seconded (Gray), majority approved.

Cheryl O'Donnell

INFORMATION/DISCUSSION/PRESENTATIONS

1. Metamajor activities and [Metamajor web pages](#) Cathryn Wilkinson
Dr. Wilkinson has requested each academic dean speak with their faculty regarding Metamajor activities. As an example, STEM faculty were interested in following up with their alumni, as several had participated as interns in various fields while at Hartnell. Each dean's area has also been tasked with keeping their webpages updated (see link in this topic). Dr. Wilkinson requested feedback or ideas from council members. Ms. O'Donnell shared her experience when she was a student at Cal Poly, and suggested having a Metamajors fair for Hartnell students. Dr. Wilkinson advised if anyone has additional ideas/feedback, please contact her at cwilkinson@hartnell.edu.
2. Overview of process for Catalog, curriculum pages, and
Timeline for CourseLeaf software (3:25-3:40pm) Joy Cowden
Interim Dean Cowden reviewed the process for the catalog and curriculum approval, as well as the timeline for CourseLeaf software implementation (see [PowerPoint presentation](#)). Dr. Locke mentioned the program map is pulling data from Concentric Sky; Interim Dean Cowden confirmed that is correct, and once we create the program map on our side we don't need the input from Concentric Sky. Ms. O'Donnell inquired if faculty will have the ability to align course objectives to learning outcomes in the new curriculum management system; Interim Dean Cowden advised that she can bring a request to the consultant. If anyone has questions, please contact Interim Dean Cowden at jcowden@hartnell.edu.
3. Curriculum Committee Report,
including proposed curriculum audit (standing item) Kelly Locke
Dr. Locke reported there is a system in place to do a full review of the courses in their queue. They have about twelve courses per Committee meeting. The agendas are set up to address current business, as well as the backlog of courses. Dr. Locke shared that the Long Beach Cultural Curriculum audit (phase two) has been approved with funding. She discussed with Interim Dean Guy Hanna to plan for participants who are interested in attending.
4. Assessment – status for current academic year Cheryl O'Donnell
Ms. O'Donnell gave a brief update on Outcomes & Assessment (see [PowerPoint presentation](#)). If anyone has questions, please contact her at codonnell@hartnell.edu.
5. Construction updates & requests Cathryn Wilkinson
Dr. Wilkinson reported that Building E, 2nd and 3rd floor, will be vacated at the end of May. Faculty in those offices will be notified by the Academic Affairs Office. Regarding construction in 2nd floor of Building B – MiCasa and ESL are already set up. Everyone from Nursing & Health Sciences is now in Building O.

Office relocation requests: Memo will be sent by Dr. Wilkinson in March for requests that would happen in Fall 2022. There are very few available offices, but if requests are submitted there is a committee

consisting of the VPAA, IT representative, HR representative, and one faculty appointed by Academic Senate. There are three faculty positions that are in recruitment, so offices have been assigned for them.

6. Academic Senate Report (standing item)

NEXT MEETING(S)

March 30, 2022

May 11, 2022

ADJOURNMENT

Meeting adjourned at 4:41 pm.

Cathryn Wilkinson