



## CALL MEETING TO ORDER

Meeting called to order at 3:03 pm.

Cathryn Wilkinson

## ACTION ITEMS

1. Consider Approval of Agenda  
Agenda approved by members present. Cathryn Wilkinson
2. Consider Approval of Minutes of October 14, 2020  
(Whitmore), Seconded (Stephens-Carrillo), unanimously approved. Cathryn Wilkinson
3. Consider Approval of Credit for Prior Learning AP 4235  
(Whitmore), Seconded (Obana), unanimously approved. Cathryn Wilkinson/  
Kelly Locke

Dr. Wilkinson advised that all districts must have a policy in place for prior learning. Dr. Locke shared that Palomar Community College had a good model, which the Academic Senate incorporated into their version for our council's consideration. Dr. Locke added that this is a great improvement to the previous credit by exam policy, and will be an equitable opportunity for our students. A form will be available soon from Admissions & Records.

### Recommendations to Superintendent/President's Office:

Dr. Wilkinson recommended that reference to "faculty chair" on page 4 be removed prior to finalizing.

## INFORMATION/DISCUSSION/PRESENTATIONS

1. Curriculum Committee Report Kelly Locke  
Dr. Locke shared that they are just shy of 500 DE addendums submitted. They will try to get the remaining DE addenda, including the correspondence education, approved at their last meeting on December 10, 2020. Some courses will not be approved for DE – faculty felt it was not appropriate for those classes to be taught online. Dr. Locke added that through this process faculty have learned what it takes to qualify for online education.
2. Metrics for Annual Program Planning Matt Trengove  
David Beymer  
Dr. Trengove and Mr. Beymer shared the spreadsheet posted on the council's webpage. Mr. Beymer stated that the first metric shows how often a class has been cancelled recently. Dr. Trengove added that this is designed around primary major courses. Mr. Beymer stated that the second metric is a measure of efficiency. Dr. Trengove stated the third metric is persistence, and the fourth metric is student achievement. Ms. Wenger asked if they are looking at the time frame that the class was cancelled. Dr. Trengove advised that this indicator does not look at the time frame.

Dr. Locke asked if there will be a data dictionary so people will know what all the headers and filters mean. Mr. Beymer advised that they will have one, and will explain further at the Student Success Conference in January 2021.

If anyone has questions, please contact Dr. Trengove at [mtrengove@hartnell.edu](mailto:mtrengove@hartnell.edu) or Mr. Beymer at [dbeymer@hartnell.edu](mailto:dbeymer@hartnell.edu).

### 3. Campus Response to Call to Action

Panel

Dr. Wilkinson shared that she and Ms. O'Donnell wanted to bring this topic forward, and felt that it would be a good opportunity to have representatives from various groups to share what they have been doing. Panel members introduced themselves and gave a brief overview of the plans for their respective groups.

#### Susannah Carney-Waddy: Black Lives Matter Canvas Shell

Ms. Carney-Waddy started work on the shell after the incidents over the summer (George Floyd murder and subsequent riots). The shell provides materials about institutional racism, discussion items, and modules on antiracism in education. Modules will be curated by faculty who are content experts. If anyone has questions, please contact Ms. Carney-Waddy at [scarneywaddy@hartnell.edu](mailto:scarneywaddy@hartnell.edu).

#### Dr. Wilkinson: USC Center on Race & Equity

This is a multi-year effort, and they put out a call for all colleges to join the coalition. Dr. Rodriguez supports this cause and Hartnell has joined. Every month there is a focus session with activities; we are able to "send" five people every month. Dr. Wilkinson was happy to attend the November session and listen to the speaker, Dr. Frank Harris, who is working on improving the success rates of black African males in our community college system.

#### Jackie Cruz: President's Task Force on Racial Equity

VP of Advancement Cruz reported that they met twice to start discussing our college culture. They focused on terminology – in order to understand what they are addressing, they need to understand what terms such as "equity," "equality," "social justice," and "racism" mean to our college community. They have an initial framework from Dr. Rodriguez, and the Task Force is looking forward to reviewing disaggregated data on our student success metrics. If anyone has questions, please contact VP Cruz at [jcruz@hartnell.edu](mailto:jcruz@hartnell.edu).

Dr. Locke shared a link to the California Education Learning Lab, Equity Conversation Series. Their first event features Dr. Estela Maria Bensimon, who will be speaking on "[The Meaning of Racial Equity](#)" on Friday, December 11, 2020, at noon.

#### Dr. Guy Hanna: Outcomes & Assessment (O & A) Committee

Dr. Hanna has been working with the O & A Committee, and will now be able to disaggregate data on a deeper level. They will be able to start measuring such factors as: student age, ethnicity, race, gender, foster youth or not, DSPS student, veteran, have prior learning credits, and if the student is working. Other factors they will consider are delivery method of the course, term type, service location, use of support services, etc. He is very proud of the work of the O & A Committee. If anyone has questions, please contact Dr. Hanna at [shanna@hartnell.edu](mailto:shanna@hartnell.edu).

#### Senorina Vazquez: Student Success & Equity Committee (SSEC)

Ms. Vazquez shared their [equity statement and rubric](#). SSEC began with a common equity statement, and

students, and improve the equity focus of our teaching/learning practices. If anyone has questions, please contact Ms. Vazquez at [svazquez@hartnell.edu](mailto:svazquez@hartnell.edu).

Dr. Jay Singh: President's Task Force & SSEC

NEXT MEETING(S)

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

ADJOURNMENT

Meeting adjourned at 4:57 pm.

Cathryn Wilkinson