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Sometimes the materials were not posted until immediately before the meeting, making it difficult to review documents prior to the meeting.

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Most of the conversation was relevant, sometimes people digressed into other topics.

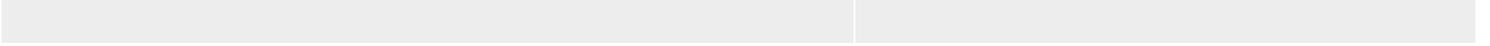
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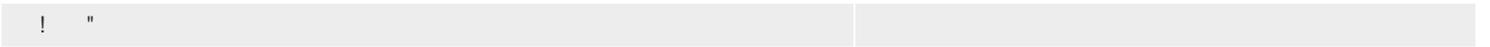
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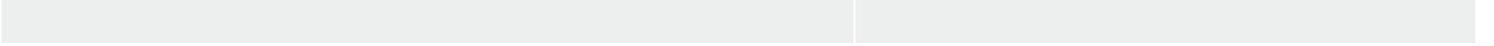




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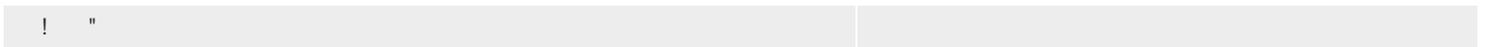
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Most members attended regularly.

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Yes, all members were encouraged to participate.

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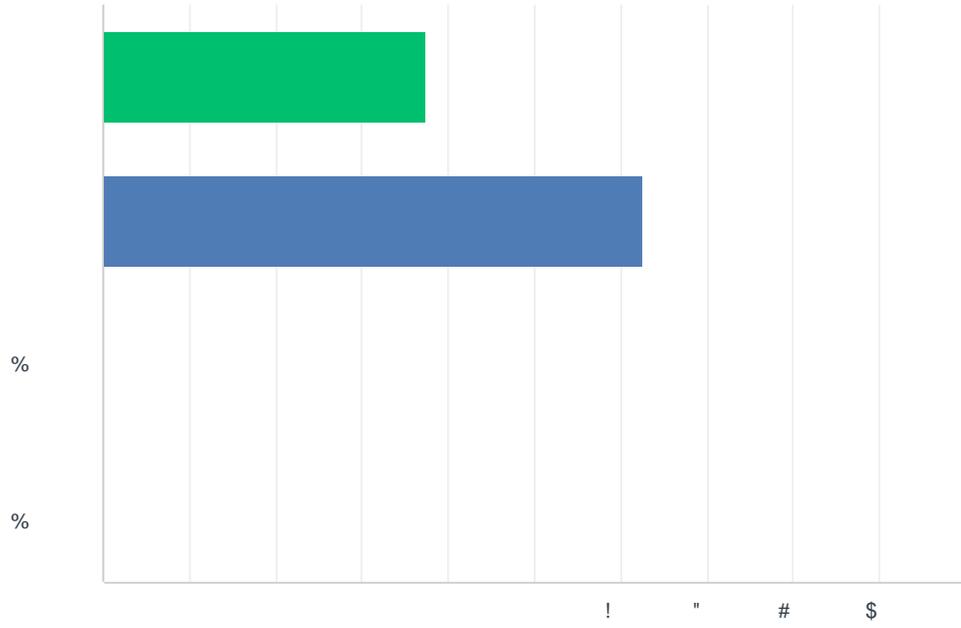
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Cross representation is useful.

Adherence to agenda during meetings Action and data minded Clear definition

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Continue to remind members to stay focused. (As is being done.)