



**HARTNELL COLLEGE**

**Administrative Services Council  
Meeting Minutes  
July 23, 2020, 3pm-5pm  
Zoom Meeting**

UNAPPROVED

**MEMBERS**

Name	Representing	Present	Absent
Linda Wilczewski	Administration	X	
David Techaira	Administration	X	
Lyle Engeldinger	Administration		X
Joseph Reyes	Administration	X	
Anne Adamson	Dean of Academic Aff.	X	
Augustine Nevarez	Dir. of Stdnt. Affairs		X
Michelle Peters	Dir. Of Stdnt. Life, DSPTS	X	
Dave Phillips	I.T.		

**Hartnell College Vision Statement:** *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

INFORMATION/DISCUSSION/PRESENTATIONS

1.

- The National Endowment for the Humanities grant is supposed to be used by December 31 to strengthen online teaching and the humanities programs
- \$82,000 worth of Chromebooks were initially charged to Strong Workforce and \$7,000 to Adult Ed.
- Some of the expenditures that we've incurred thus far are the Chromebooks for the students. The software licensing for Adobe. Adobe Creative Cloud, Hotspot technology and service related service IT storage, emergency scholarships, crisis counseling, headsets and phone setup that were provided to employees, remote working supplies, laptops for staff, food pantry giveaways, additional security, Distance Learning expenses, cleaning supplies, thermometers and lost revenues. I think we still have some work to do on the lost revenues front.
- I know for sure there's been several contracts that we were unable to execute in relation to our ult (n)-2.8 (yn)-0.7 (gn0.7 .7 (i