HARTNELLCOLLEGE

Administrative Services Council
Meeting Minutes
July 23, 2020, 3pm-5pm
Zoom Meeting

UNAPPROVED

MEMBERS

Name	Representing	Present	Absent
Linda Wilczewski	Administration	X	
David Techaira	Administration	X	
Lyle Engeldinger	Administration		X
Joseph Reyes	Administration	X	
Anne Adamson	Dean of Academic Aff.	X	
Augustine Nevarez	Dir. of Stdnt. Affairs		X
Michelle Peters	Dir. Of Stdnt. Life, DSPS	X	
Dave Phillips	I.T.		

INFORMATION/DISCUSSION/PRESENTATIONS
1.

- The National Endowment for the Humanities grant is supposed to be used by December 31 to strengthen online teaching and the humanities programs
- $82,000 worth of Chromebooks were initially charged to Strong Workforce and $7,000 to Adult Ed.
- Some of the expenditures that we've incurred thus far are the Chromebooks for the students. The software licensing for Adobe. Adobe Creative Cloud, Hotspot technology and service related service IT storage, emergency scholarships, crisis counseling, headsets and phone setup that were provided to employees, remote working supplies, laptops for staff, food pantry giveaways, additional security, Distance Learning expenses, cleaning supplies, thermometers and lost revenues. I think we still have some work to do on the lost revenues front.
- I know for sure there's been several contracts that we were unable to execute in relation to our ult (n)-2.8 (yn)-0.7 (gn0.7 .7 (i)