

| <u>Category</u>        | <u>Priority</u> | <u>Recommendations for Expenditure Reductions/Revenue Growth</u>       | <u>Discussion/Considerations</u>  | <u>Champion</u> | <u>Functional Team</u>  | <u>Resources</u> | <u>Estimated Savings</u> | <u>Status</u>  |
|------------------------|-----------------|--|---|-----------------|-------------------------|------------------|--------------------------|--|
| Resources<br>Completed | 1               | Maximize CARES and other stimulus funding such as CA State Block Grant | Abate COVID-19 related expenditures   | Business Office | Administrative Services | David T.         | \$2,546,663              | \$1,807,669 - Institutional Portion<br>\$240,285 - Minority-serving Institutional Portion<br>As of 6/30 we have spent about half of the available funding from all sources. Major expenditures include laptops, hot spots, PPE, cleaning supplies, security, expenses associated with transitioning to distance education and lost revenues. See report out on 7/23. |
| Personnel -<br>Ongoing | 2               | Limit filling non-emergency vacancies                                  | Existing groups would create the priorities. For example, the IPRE Office has supported budget savings due to not hiring for three vacancies that occurred between late Fall 2019 and early 2020, and |                 |                         |                  |                          |  |



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|--------------------------------------|-----------------|---|--|-----------------|-------------------------|------------------|--------------------------|--|
| Discretionary -<br>On Hold           | 2               | Disallow food expenditures  | \$45,685 in 18-19. \$21,805 in 2019-20.                                | Business Office | Administrative Services | David T.         | \$20,900                 | Tentative budget includes \$31,700 for food purchases. We could recognize about \$21,000 savings. Typically food is budgeted for in-service trainings, or any kind of working meetings - essentially, we don't have any of those right now. APR uses grant money to purchase food to support their participants - the Department of Social Services grant that Margie Wiebusch runs. |
| Discretionary -<br>ongoing<br>review | 2               | Eliminate the use of gas cards for everything except away sport team games - if sports happen next year | Consider purchasing vans/buses rather than renting through Enterprise. | Athletics       | Administrative Services | Joseph           | \$15,000                 |  |

