

HARTNELL COMMUNITY COLLEGE DISTRICT

AP 3050 Institutional Code of Ethics

Reference WASC/ACJCA accreditation Standard III.A.13; California Ed Code 87732; 87660-87683

To guide all District employees in setting and practicing high standards of ethical conduct, the following are the expectations for ethical behavior:

- x Acting within laws, regulations, and District policies and procedures
- x Protecting the District from misappropriation
- x Accepting responsibility for and performing consistently and completely position duties
- x Maintaining confidentiality within scope of responsibility
- x Avoiding conflicts of interest, or its appearance, between personal and institutional interests
- x Promoting equality of opportunity for the diverse communities of the institution
- x Making objective, well-informed decisions in the best interest of the District
- x Being honest in word and action
- x Being respectful of self, others, and our diverse communities
- x Developing a climate of trust and mutual support
- x Modeling positive communication behaviors including, but not limited to, avoiding personal attacks, and bullying considering other's views, honoring privacy, responding professionally, demonstrating decorum, recognizing culture and power differences in an environment where all
 - x Facilitating inclusive access to education
 - x Modeling ethical behavior

This institutional code of ethics procedure and the related policy shall be communicated to all employees of the District.

