

College Planning Council  
Minutes  
November 6 2019, 3-4:50 p.m.  
E-112

MEMBERS

Name	Representing	Present	Absent
1. Patricia Hsieh	Administration	X	

2.

2. Minutes: October 16, 2019 meeting  
MSC: Kildal/Cowdery to approve the minutes with corrections.

Carol Kimbrough

3. Consider Approval of New Agenda  
Hsieh  
Template for Governance Councils

Carol Kimbrough Patricia

MSC: Lopez/Cruz to move to approve the plan to talk to other councils in order to disseminate the new changes to agenda construction.

Daniel Lopez will provide language to send to faculty and staff on the changes to agenda template. Each member of CPC agreed to outreach ~~of~~ the councils to answer any questions and gather feedback from the councils and bring it back to CPC. The deadline for all feedback is due back to CPC by the first meeting in spring 2020, which is February 5, 2020. ~~10/20~~ Constituency groups provide no feedback by February 5, 2020, CPC will move forward without extending the deadline.

#### DISCUSSION ITEMS

4. Review Goals and Objectives of ~~the~~

Dr. Hsieh gathered input from CPC members regarding the timeline for soliciting feedback from various constituency groups. It was determined that the process for gaining feedback would be completed no later than February 2020 for discussion at a CPC meeting during that month.

#### 6. Summary of Initial Visit Template for PRT

Brian Lofman

Brian stated that he was asked by the PRT Lead, Dr. Gregory Anderson, to complete the first column of the Summary of Initial Visit (SIV) template for the PRT. Brian included relevant information from the initial letter of inquiry and the detailed treatment that had previously been forwarded to the IEPI. For the focus area on employee engagement, there were six areas. For the focus area on governance, there were three subareas. The PRT's role is to complete the SIV and Menu of Options (MOO), which will both be presented at the Open Forum scheduled for Friday, November 15 at 9:15 a.m. The PRT will also provide information concerning the PRT process. The Innovation & Effectiveness Plan (I&EP) Group will meet with the PRT later on November 15 to begin work on the I&EP. The PRT completed SIV and MOO will be included in the agenda for the November 20 CPC meeting.

#### 7. Continuing Ed Presentation

Ana Gonzales

Ana Gonzales gave a presentation to the CPC on Continuing Education. The Office of Continuing Education focuses on Noncredit Programming/English Language Learners and, Current and Formerly Incarcerated students. Ana shared data that shows the growth that these two programs have had, she also shared the challenges and opportunities for both groups.

The Office of Continuing Education continues to have outreach in our community, faculty is needed and she encouraged anyone who may be interested to contact her office.

#### ADJOURNMENT

Meeting adjourned at p.m. MSCopez/Rustad

#### NEXT MEETINGS

November 20, 2019

December 4, 2019