Patricia Hsieh	Administration	Х	
Lisa Storm	Academic Senate	Х	
Linda Wilczewski	Administration	Х	
Romero Jalomo	Administration	X	
Clint Cowden	Administration	Х	
Cathryn Wilkinson	Administration	Х	
Brian Lofman	Administration	Х	
Jackie Cruz	Administration	Х	
Mostafa Ghous	Administration	X	
Herbert Cortez	CSEA	X	
Christine Svendsen	HOFA	X	
Daniel Lopez	Faculty	X	
Emily Rustad	Faculty	X	
Mohammed Yahdi	Faculty	X	
Carol Kimbrough	Faculty, Adjunct	X	
Vacant	Associated Students		
	Lisa Storm Linda Wilczewski Romero Jalomo Oint Cowden Cathryn Wilkinson Brian Lofman Jackie Cruz Mostafa Ghous Herbert Cortez Christine Svendsen Daniel Lopez Emily Rustad Mohammed Yahdi Carol Kimbrough	Lisa Storm Academic Senate Linda Wilczewski Romero Jalomo Administration Oint Cowden Cathryn Wilkinson Brian Lofman Jackie Cruz Administration Mostafa Ghous Herbert Cortez CSEA Ohristine Svendsen Daniel Lopez Emily Rustad Mohammed Yahdi Carol Kimbrough Administration Faculty Faculty Faculty Faculty Faculty Faculty Faculty Faculty Faculty Carol Kimbrough	Lisa Storm Academic Senate X Linda Wilczewski Administration X Romero Jalomo Administration X Qint Cowden Administration X Cathryn Wilkinson Administration X Brian Lofman Administration X Jackie Cruz Administration X Mostafa Ghous Administration X Herbert Cortez CSEA X Christine Svendsen HOFA X Daniel Lopez Faculty X Emily Rustad Faculty X Mohammed Yahdi Faculty X Carol Kimbrough Faculty, Adjunct X

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MSC. Lofman/Jalomo to approve April 1, 2020 minutes as proposed.

MSC: Jalomo/Lopez to approve 2020-21 PPA Timeline as presented.

David presented the updated PPA process and timeline model. The timeline ensures that decisions are made in spring, while waiting to see what happens in the summer and finalizing it in the fall, with a deadline of September 11. The purpose of the updated model will allow enough time for the hiring committee to plan and approve hire requests.

When presenting AP 3050 to the group, Lisa gave a brief history on the work that had taken place prior to AP 3050 coming back to CPC. In spring 2019, Dr. Lewallen created workgroup to modify AP 3050 that he had written, the workgroup was to include consequences which is required under Accreditation Standard 3A, 13.

The subgroup consisted of Lisa Storm, Christine Svendesen, Ben Figueroa, and Julie Silveira to which the group met several times throughout the spring semester.

The presented AP 3050 has been approved by the Academic Senate and brought to CPC for

Dr. Jalomo suggestion was that of instead of forming an Emergency Planning Taskforce, the Distance Education Committee help with the issue of communication, for it to come up with ideas, proposals and recommendations and being the leading force in this area.

Christine Svendsen reminded the group the reason for requesting the Emergency Taskforce was because of so many messages and information going around which caused miscommunication and creating more issues and more work on faculty. It seemed we were three steps behind everyone else and the communication was ineffective and confusing to students, faculty and staff. Along with having a clear idea of upcoming events such as graduation, fall scheduling, and training. The forming of an operational emergency planning taskforce, with additional members, could help with communication and the streamlining of it, and also helping with planning.

Dr. Hsieh expressed a similar view on faculty leading discussion. She believes the DE Committee would be the ideal group to take on this task as the faculty are the ones with the expertise and they can share and contribute positively to the process and make DE an even better quality program and take it to the next level.

Dr. Wilkinson commented her appreciation for the willingness of anybody who wants to jump onto the emergency planning team to help our district in case of an emergency. However, she stated that fit within staff & faculty contracts.

It also requires a certain amount of authority to obligate the district. Such as submitting

classes online. Her reasoning was that with a broader constituency of all of our bargaining units will become unwieldy, by keeping the group small it can make very decisive decisions in a very short period of time.

Kelly Locke and Lisa Storm commented on the importance of faculty and Curriculum Committee as the delegates of the Academic Senate having involvement in the decisions that administration takes for the sake of curriculum integrity. In addition, Lisa commented on the importance of including the faculty in the planning in order to ensure proper execution of changing of curriculum and issues with Distance Education.

Meeting adjourned at 5:09 p.m. MSC: Svendesn/Lopez

May 6, 2020 May 20, 2020