- Corporate foundations
- Other organizations, such as donor-advised funds

Funding opportunities that are pursued will align with and support the strategic goals of the District. The District will determine which funding opportunities to pursue based the expertise and available resources to competitively win and successfully implement the activities.

The Office of Institutional Advancement serves the District by facilitating grant development and providing technical assistance for electronic submission of grant applications. The Office of Institutional Advancement, in collaboration with other stakeholders, will present the Board of Trustees with regular updates about grants and grant opportunities.

## B. Approval

The President reviews and ultimately approves the grant concept. The grant concept form must indicate support/do not support and include signatures of the Proposal Lead, Area Dean, Area Vice-President, Academic Senate, Vice President, Advancement and Development, Accounting Manager, and VicerPresident (Accounting Manager) and VicerPresident (Accounting Manager) and VicerPresident (Accounting Manager) and VicerPresident (Accounting Manager) and Sponsored program proposals are subject to Board ratification.

C. Report to Board of Trustees

- 4. The proposal lead will alert the Office of Advancement and the Accounting Manager to coordinate proposals/projects and otherwise assist in grant development. Consultation will occur regarding areas determined to be impacted by the grant, including the areas of Information Services, Facilities Planning and Development, Administration and Finance and Institutional Research, Human Resources and Academic Affairs.
- 5. Proposals including academic and professional matters (e.g. curriculum, articulation, and faculty positions) must be presented to Academic Senate for support.
- 6. The Office of Advancement will obtain the support and signatures necessary to proceed with a formal proposal, including engaging a grant writer (if applicable) and

The Accounting Manager will provide complete support in the development of the grant budget.

7. Prior to grant submission, Business Services shall review the grant application and the Chief Business Officer will ensure that the District only submit allowable costs for grant related reimbursement. Allowable costs must be:

purchases were comparable to market prices)

iples for federal awards as outlined in 20FR 200 Subpart E, OMB Orcular A-21, the terms and conditions of the sponsored agreement, and other appropriate federal guidelines