

Operational Plan: Actions and Action Updates



College Redesign Plan - A. Facilitating Strategies

Action Description: Identify barriers to individual engagement

Action Year(s):
Other Responsible Parties:

Expected Month of Completion:
Expected Year of Completion:
Does this Action require Funding or Additional Resources?:
Request Type:

Update on Action
<i>Action Updates</i> Reporting Period: Conclusion:

Map to Various Institutional Plans

A. Facilitating Strategies - 1 -

Action Description: Address barriers/offer incentives for participation

Action Year(s):
Other Responsible Parties:

Expected Month of Completion:
Expected Year of Completion:
Request Type:

Map to Various Institutional Plans

College Redesign Plan - A. Facilitating Strategies

A. Facilitating Strategies - 1 -

Action Description: Design equitable systems for selecting council and committee memberships (faculty, administrators, staff, and students).

Action Year(s):

Lead Responsible Party:

Map to Various Institutional Plans

A. Facilitating Strategies - 1 -

Operational Plan: Actions and Action Updates



College Redesign Plan - B. Pre-Enrolled Student Strategies

Action Description: 1. Streamline application process to clarify path to students with follow up email response giving students their ID numbers and giving them information about enrollment

Lead Responsible Party:

College Redesign Plan - B. Pre-Enrolled Student Strategies

Does this Action require Funding or Additional Resources?:

Request Type:

Map to Various Institutional Plans

B. Pre-Enrolled Student Strategies - 1 -
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Action Description: Institutionalize Pathways Committee

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Request Type:

Map to Various Institutional Plans

B. Pre-Enrolled Student Strategies - 3 -
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Action Description: Mapping of Pre-enrolled pathways

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

College Redesign Plan - B. Pre-Enrolled Student Strategies

Map to Various Institutional Plans

B. Pre-Enrolled Student Strategies - 2 -
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Action Description: Implement system for consistent and available outreach materials

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Request Type:

College Redesign Plan - B. Pre-Enrolled Student Strategies

B. Pre-Enrolled Student Strategies - 1 -

C. Entering Student Strategies - 1 -

Action Description: Roll out Student Planner to students to reduce face to face meeting needs with counselors

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

B. Pre-Enrolled Student Strategies - 1 -

Operational Plan: Actions and Action Updates



College Redesign Plan - C. Entering Student Strategies

Action Description: Engage College stakeholders and record feedback for use in developing meta-major guiding principals

Action Year(s):
Other Responsible Parties:

Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action Description: Create first draft of meta-major using guiding principals and stakeholders feedback

Action Year(s):
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action Description: Feedback - especially student feedback - on meta-majors first draft

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:
Request Type:

Map to Various Institutional Plans

College Redesign Plan - C. Entering Student Strategies

C. Entering Student Strategies - 1 -

Action Description: Multiple revisions based on feedback to create meta-major draft ready for approval process

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action Description: Create meta-majors mock-up dashboard for College web site

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Resource Request:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action Description: Intentional Connections: Panther Days (tentative title)

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

C. Entering Student Strategies - 2 -

Action Description: Intentional Connections: Panther Days

Action Year(s):

College Redesign Plan - C. Entering Student Strategies

Lead Responsible Party:

Operational Plan: Actions and Action Updates



College Redesign Plan - D. Continuing Student Strategies

Action Description: Redesign evening administrator duty service to be more student-centered.

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:
Request Type:

Map to Various Institutional Plans

D. Continuing Student Strategies - 1 -
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Action Description: 2. Develop a Second Year Experience targeted to Continuing Students

Action Year(s):
Lead Responsible Party:

Request Type:

Map to Various Institutional Plans

D. Continuing Student Strategies - 2 -
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Operational Plan: Actions and Action Updates



College Redesign Plan - E. Completing Student Strategies

Action Description: Focus Groups

College Redesign Plan - E. Completing Student Strategies

Map to Various Institutional Plans

E. Completing Student Strategies - 1 -
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Action Description: Develop administrative procedure for graduation requirements AP4100

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 2 -
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Action Description: Auto Awarding Degrees/Certificates running processes that identify program requirements being met.

College Redesign Plan - E. Completing Student Strategies

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 2 -

Plan for Engagement: Actions and Action Updates



Plan for Engagement

Action Description: Sharing of Information

Action Year(s):
Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 1 -

Action Description: Increased input and feedback

Action Year(s):
Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 1 -

Action Description: Website Communication

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 1 -

Plan for Engagement

Action Description: Develop and implement a website-based communication portal that includes campus-wide communications as a preferred alternative to use of email, particularly concerning campus events.

Action Year(s):
Lead Responsible Party:

Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 1 -

Action Description: College Re-design Clarity

Action Year(s):
Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 1 -

Action Description: Data Driven Employee Engagement

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 2 -

Action Description: Management Training

Plan for Engagement

Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 2 -

Action Description: Part-time Faculty Participation

Action Year(s):
Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 2 -

Action Description: Student Participation

Action Year(s):
Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 2 -

Action Description: Employee Recognition

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 3 -

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Plan for Engagement

Lead Responsible Party:
Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Plan for Engagement

Strategy 4 -

Action Description: Workflow Efficiency

Action Year(s):

Lead Responsible Party:

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

Strategy 4 -

Action Description: Align Institutional Purpose and Goals

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

Strategy 5 -

Action Description: Strategic Priority Work Assignments

Action Year(s):

Lead Responsible Party:

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

Strategy 5 -

Action Description: Strategic Priorities at Governance Meetings

Action Year(s):

Lead Responsible Party:

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Plan for Engagement

Other Responsible Parties:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 6 -

Action Description: Leadership Development

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

Strategy 6 -

Quality Focus Essay Plan: Areas and Outcomes and Progress



QFE / Guided Pathways Plan

Action: QFE #1 GUIDED PATHWAYS Integrate College Re-Design

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Map to Various Institutional Plans

A. Facilitating Strategies - 1 -

Action: QFE #1 GUIDED PATHWAYS Summer Inquiry Groups

QFE / Guided Pathways Plan

a structure for College Re-Design

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Map to Various Institutional Plans

QFE / Guided Pathways Plan

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

A. Facilitating Strategies - 1 -

Action: QFE #1 GUIDED PATHWAYS: Map course sequences for all academic programs; program mapping will be achieved for full-time and part-time students schedules.

Lead Responsible Party:

QFE / Guided Pathways Plan

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

D. Continuing Student Strategies - 1 -
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Action: QFE #1 GUIDED PATHWAYS The College will also provide greater support to students concerning technology use.

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

D. Continuing Student Strategies - 1 -
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Action: QFE #1 GUIDED PATHWAYS Improve student support infrastructure: the College will expand and improve facilities for academic and student services

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:
Resource Request:

Map to Various Institutional Plans

D. Continuing Student Strategies - 1 -
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Action: QFE #1 GUIDED PATHWAYS: Dual/concurrent enrollment. a. Develop a plan for expansion b. Tracking mechanism to track success/improvement points (infrastructure)

Action Year(s):
Lead Responsible Party:

QFE / Guided Pathways Plan

Expected Month of Completion:

Expected Year of Completion:

Request Type:

Map to Various Institutional Plans

B. Pre-Enrolled Student Strategies - 2 -

Action: QFE #2 IMPROVED PROCESS FOR STUDENT TRANSFER: Transfer and Career Task Force meets to review data to analyze most recent transfer numbers and the number of transfers as a proportion of all students indicating an education goal of transferring

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 2 -

Action: QFE #2 IMPROVED PROCESS FOR STUDENT TRANSFER: Transfer and Career Task Force recommends list of most impactful action to increase transfers and recommendations are vetted with responsible parties to ensure they can be enacted

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 2 -

Action: QFE #2 IMPROVED PROCESS FOR STUDENT TRANSFER: Actions identified in step two are enacted by responsible parties; progress reports on the status of carrying out each recommendation will be provided to the Task Force each semester

Action Year(s):

QFE / Guided Pathways Plan

software system

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 2 -

Action: QFE #3 IMPROVED CAREER PLACEMENT: Use canvas and Starfish early alert system which contains Kudos recognition or badging system and other pertinent information to connect students to information and resources related to career placement

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Map to Various Institutional Plans

E. Completing Student Strategies - 1 -

Action: QFE #3 IMPROVED CAREER PLACEMENT: New, designated staff create flexible activities with multiple options and services designed to address various points on the career continuum such as entry level, re-entry skill builders and continuing education, and students that have already taken Counseling 1 and 23.

Action Year(s):
Lead Responsible Party:

Resource Request:

Map to Various Institutional Plans

E. Completing Student Strategies - 1 -

QFE / Guided Pathways Plan

E. Completing Student Strategies - 1 -

Action: QFE #3 IMPROVED CAREER PLACEMENT:

Action Year(s):

Other Responsible Parties:

Expected Month of Completion:

Expected Year of Completion:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action: QFE #3 DEVELOPMENT & IMPLEMENTATION OF CONTINUOUS IMPROVEMENT PROCESS FOR CAREER PLACEMENT

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Resource Request:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Action: QFE #3 DEVELOPMENT & IMPLEMENTATION OF CONTINUOUS IMPROVEMENT PROCESS FOR CAREER PLACEMENT:

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Resource Request:

Map to Various Institutional Plans

C. Entering Student Strategies - 1 -

Continuous Improvement Plan - Student Career Placement Task Force

Request Type:

Action: Monitor and Increase student participation in Career Prep & Placement Services

Lead Responsible Party:

Continuous Improvement Plan: Actions and Action Updates



Continuous Improvement Plan - Safe and Inclusive, Learner-Focused Facilities Task Force

Action: Aging Buildings will be modernized. (Building D)

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Action: Aging Buildings will be modernized. (King City expansion)

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Action: Aging Buildings will be modernized. (Soledad Out Reach Facility)

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Action: Aging Buildings will be modernized. (Nursing Health Science)

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:
Expected Year of Completion:

Action: As part of the renovations technology will be updated to the latest technology. (Building D)

Action Year(s):
Lead Responsible Party:
Expected Month of Completion:

Continuous Improvement Plan - Safe and Inclusive, Learner-Focused Facilities Task Force

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Action: As part of the renovations technology will be up dated to the latest technology. (King City expansion)

Continuous Improvement Plan - Safe and Inclusive, Learner-Focused Facilities Task Force

Expected Year of Completion:

Action: As part of the renovations safety features will be incorporated in to each of the projects. (Soledad Out Reach Facility)

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion:

Action: As part of the renovations safety features will be incorporated in to each of the projects. (Nursing Health Science)

Action Year(s):

Lead Responsible Party:

Expected Month of Completion:

Expected Year of Completion: