Technology Development Council Minutes
October 23, 2019 2:00 – 4:00, E-112

MEMBERS

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)		X
Carla Johnson	Administration (P) Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Mostafa Ghous	Administration (P) Dean of South County Educational Services	X	
Matthew Trengove	Administration Director of Institutional Research		X
Deborah Stephens	Academic Senate – Faculty, Librarian (Co Chair)	X	
Rosse Panggat	Academic Senate – Faculty, Biology		X
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Brian Palmer	Academic Senate – Faculty, Math	X	
Nancy Wheat	Academic Senate – Faculty, Biology	X	
Jessica Green	CSEA	X	
Remel Gloria	Associated Students of Hartnell College		X C S E A X

AREA REPORTS / REQUESTS / QUESTIONS

1. Students   Student Reps
   a. None
2. Faculty   Faculty Reps

   a. Nancy Wheat WiFi in S building is very poor. In S-222 students and faculty are not able to access WiFi on their personal devices? Brian Palmer also reported WiFi issues in S 234. Deborah mentioned that WiFi drops randomly in library area too.
      i. Rico mentioned that dead spots are the reason and will use network device to test the signal strength and work with faculty to troubleshoot the issue.
   b. Brian Palmer provided an update on placement tool. Goal is to expand the tool to non-traditional poulation namely Incarcerated, Adult Ed. Will reach out to Counseling team for feedback. This requires additional programming.
3. Staff   Staff Reps
   a. Steve Otero: Will ASTRA scheduling system be upgraded? The calendar feature is functioning properly.
4. Functional Areas:
   a. Academic Affairs: Teaching in N building has been challenge this semester. WiFi and projector issues have been happening everyday. No update from ITR on permanent resolution.
      i. Mostafa: The College needs to have additional instructional technology support. Also accessibility specialist for website and faculty content. Also need to hire additional IT staff to travel between centers and campuses, night classes and odd-shift classes.
   b. Student Affairs: Carla inquired about TV's in B building. Are they functional? We can use them to put up flyers, announcements and deadlines.
      i. ITR should resume newsletter to communicate about upcoming projects, maintenance windows and tech tips.
5. Subcommittee Reports
   a. Online Services Committee   Bala Kappagantula
      Scott is working with Admissions and Records team to work on website navigation.
   a. Data Analytics and Reporting Team   Matthew Trengove
      Tabled.
   b. Advisory Research Group   Matthew Trengove
      Tabled.

INFORMATION / DISCUSSION / PRESENTATIONS

1. Jobspeaker   Joy Cowden
   Need to add this item to action item for November 20th meeting.

HARTNELL COLLEGE VISION STATEMENT