

## Department of Human Resources

## Multi-District PartTime Faculty Insurance Premium Reimbursement Frequently AskedQuestions

- í X Who is eligible to participaten this program? Anyone whomeets each of the following our criteria.
  - X Member must have individually purchase the althcare plan (i.e. through Covered California, not through a group medical plan through an employer);
  - X Member must have teaching assignments at twomore California Community College Districts that in totalequal or exceed 0% FTE (6 units more persemester) of the cumulative equivalent of afull-time FTE assignment (15 units);
  - X Member does not have a teaching assignment equal togreater than 40% of a full-time assignment at single California Community Collegies tricts that offers part-time faculty benefits.
  - X Member isnot receiving health insurance from any employer for the semester.
- î X When months do Iget reimbursement?
  - X SpringSemesterst & Œμ ŒÇ t :μοÇ
  - X Fall Semesters μ P μ š t : v μ Œ Ç
- ïXIfI have benefits through, Œš voo or}amother employer,amI eligible to participate? XNo.
- ð XHow dol enroll in the HRA?
  - X You will receive a Welcome Packet from Kee&akssociates from <a href="mailto:CHRA@Keenan.com">CHRA@Keenan.com</a> with instructions.
- ñ XWhen should I expectny WelcomePacketfrom Keenan& Associates?
  - X Within one month ofcloseof the application deadline
- ò XWhen will I receive my reimbursement?
  - X The firstreimbursement for each semest**w**ill be disbursed within one month of the close of the application deadlinte
  - X All subsequent reimbursements will **blis**bursedwithin 7-10 days of submission of premium receipt
- ó XHow do I send future receiptsor premium payments?
  - X You will upload through the Keenan portal

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What happens if missthe application deadline?

X You carenroll in the next semester

- õ XHow far backmay Isubmit my reimbursements requests for Spring 2024? X You may submittor the month of your start date and on
- i X Does the District provide reimbursement for Dental and Vision?X E }
- í î XCan lenroll in the District medical plan?
  XYes, bubnly if you if youqualify for benefitin , & Article î í /
- í ï X / ( / Z À v [š ŒÇÁ þÀ} u ‰ ÁlZš &Z } μο } Μ X Contact the Keenan TPA directally310-3reimb41Tj 0 T semeta4/T2 -27 Td 611E019A0(63Tc (-3)Tj