



HARTNELL COLLEGE

**Professional Development Committee
Minutes
Monday, September 25, 2017, 1:45 p.m.
D-128**

MEMBERS

| Name | Representing | Present | Absent |
|-------------------|------------------------|---------|--------|
| Terri Pyer | CHRO; co-chair | x | |
| Moises Almendariz | Administrative | | x |
| Lori Kildal | Academic Administrator | | x |
| Augustine Nevarez | Administrative | | x |

| | | | |
|-----------------|-----------------------------|---|---|
| Sunita Lanka | Faculty | x | |
| John Perez | Faculty | | x |
| Nancy Wheat | Faculty | x | |
| Janeen Whitmore | Faculty, co-chair | x | |
| Erica Rowe | HR Professional Development | x | |

Others

| Name | Title or Representing | Present | Absent |
|----------------|-----------------------|---------|--------|
| Lisa Davis | Faculty | x | |
| Monica Massimo | HR Staff | x | |

CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 1:52 p.m.

T. Pyer

ACTION ITEMS

1. Agenda was approved

T. Pyer

2. August 28, 2017 minutes were approved.

T. Pyer

INFORMATION/DISCUSSION/PRESENTATIONS

1. September 15 Travel & Conference – discussion and voting

J. Whitmore

There were 17 applications for this grant. At this point there is no limit for requests.

1

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

There was some discussion about the applications received, since seven Spanish faculty applied for the same conference. Janet Flores explained in detail that since there are different sessions at the conference, each faculty will attend a specific session and they will exchange what they have learned in a meeting upon their return.

It was decided to keep the rule that committee members who apply for grants will not vote for their own projects.

The committee extended the deadline for the scoring of the applications to Wednesday, September 27, at 4 p.m.

2. Employee Innovation Grant

T. Pyer

Review purposes of program / discuss recusal issues / voting

This is the fourth year of the program and each year we fund five projects (which is the cap). This year we received more applications and some look like they are a follow-up from the previous year. Some applicants are the same but have different proposals. We should revisit the material posted on our website to confirm that it clearly outlines the rules and outcome of this grant.

Before the committee votes, it was agreed that a preliminary short meeting should be set so the members could all vote in the context of a 5 project limit, to make a better decision. Meeting was scheduled to Friday, September 29, at 3 p.m. Deadline for voting was set to October 1st, 2017.

3. Staff Development – voting

Terri read the only application received for staff development and stated that last year nobody requested any funds for this program. The committee decided unanimously to approve Dr. Brian Lofman's request. Terri will send him a notification letter.

4. Educator-in-Residence voting

J. Whitmore

