The purpose of Program Planning and Assessment at Hartnell College is to obtain an honest and

I. COMPREHENSIVE REVIEW

Please complete this section for programs/disciplines schedu led for comprehensive review in spring 2014. Go to Section II for programs/disciplines scheduled for annual review in spring 2014.

A. OVERALL PROGRAM EFFECTIVENESS

1. Describe your program in terms of its overall effectiveness over the past several years .

Please consider the questions below in describing your program/discipline/area.

- How are students/employees served by the program?
- What are the unique aspects of the program?
- How does the program relate to the needs of the community?
- How does the program interface/collaborate with other programs on campus?)
- What is working well in the program/discipline?
- If there is a sequence of courses in your program, what process or framework is used to ensure alignment?
- How is consistency maintained between /among multiple sections of a single course?
- Has the program explored alternative scheduling approaches?
- Do prerequisites, co-requisites and strongly recommended skills continue to meet program needs?Are there special considerations regarding capabilities of incom ing students?
- What professional activities have faculty recently (last three years) participated in?

[Begin response here]

B. INSTRUCTIONAL STAFFING

1. In the table below enter the number of sections offered and the number of full time and adjunct faculty in your program/discipline by term over the past several years.

Term	No. of Active Sections	Full-time Faculty	Adjunct Faculty

2. What staffing factors/challenges have influenced the effectiveness of the program?

[Begin response here]

D. PROGRAM GOALS

1. List and describe program/disciplinary goals for the next comprehensive review cycle —Fall 2014 through Fall 2018. Be sure to highlight innovative, unique, or other especially noteworthy aspects.

A new mission and vision is currently before the board for approval in February. In considering your program's future goals, please review the proposed new mission and vision statements.

VISION STATEMENT

> Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

MISSION STATEMENT

> Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

The Music Program offers coursework and ensembles that embrace the diversity of our valley. Music is the universal language of the global village of the 21st century. It forms an integral part of our lives, from the musical "logos" that introduce every media program, to the songs and dances that provide evidence of our diverse backgrounds. Study and participation in music has proven to further not only creativity and critical thinking, but also our sense of cooperation and community. At Hartnell, performance opportunities are available for all students in a wide range of vocal and instrumental ensembles. In addition, many courses are designed for

SUCCESS

3. Review the success data . Describe and analyze any patterns or anomali es that you notice . What do you make of these patterns or anomalies? What actions should be taken to ensu re continuous improvement ?

From looking at these figures, it is clear that the success rate for all of the ensembles is quite high. Students gain a sense of self-esteem and worth from these classes and it helps them throughout many areas of their lives. I believe these classes serve as a model for how the arts can allow students to feel success and transfer it to other sectors of their lives.

DEGREES AND CERTIFICATES

4. Describe the demonstrated effectiveness of the program over the past several years with levels and trends of achievement data , such as degree and certificate completions d7(nd)-omod8 se2 4(r9)3(4(i)3(tU0(l)2nst13i)10(v(o8)7r(n)(e-83i)10(te-83i)10(14(34.)-6(

B. TEACHING MODALITY

1. Enter the number of D istance Education Courses, both fully online and hybrid sections , along with the number of full -time and adjunct faculty.

C. CURRICULUM

Complete the following tables pertaining to courses scheduled for revi ew.

Courses scheduled for review during AY 2013-14 as previously specified	Faculty member(s) responsible for coordinating	(a) Was the course reviewed and (b) taken through the curriculum process?	Date of approval (or anticipated approval) by Curriculum Committee

CORE COMPETENCIES

3. Describe how Core Competencies were specifically addressed by the program/discipline during the past year. For example, were data gathered at the course level? Was there review and analysis of the data? How did the discipline faculty engage in discussion? Were any interventions conducted? Are there any plans to make changes to courses or improvements in teaching and student learning?

Not applicable.

COURSE LEVEL STUDENT LEARNING OUTCOMES

4. Please complete the following tables.

List courses scheduled for SLO assessment as previously specified	In what term was the course assessed?	Was the Course Assessment Summary Report completed?
MUS 1A	SPRING 2014	YES
MUS 2	SPRING 2014	YES
MUS 5	SPRING 2014	YES
MUS 6	SPRING 2014	YES
MUS 7	SPRING 2014	YES
MUS 8	SPRING 2014	YES
MUS 10	SPRING 2014	YES
MUS 13A	SPRING 2014	YES
MUS 13B	SPRING 2014	YES
MUS 14	SPRING 2014	YES
MUS 15	SPRING 2014	YES
MUS 17A	SPRING 2014	YES
MUS 17B	SPRING 2014	YES
MUS 17D	SPRING 2014	YES
MUS 19	SPRING 2014	YES
MUS 20	SPRING 2014	YES
MUS 21	SPRING 2014	YES
MUS 42	SPRING 2014	YES
MUS 43	SPRING 2014	YES
MUS 50A	SPRING 2014	YES
MUS 51A	SPRING 2014	YES
MUS 52A	SPRING 2014	YES
MUS 53A	SPRING 2014	YES
MUS 29.1	SPRING 2014	YES
MUS 29.2	SPRING 2014	YES
MUS 34.1	SPRING 2014	156.24 0.481 13.44 r128

List courses scheduled for SLO assessment in AY 2014-15	Faculty member(s) responsible for coordinating	Target semester and year—Fa 2014 or Sp 2015
MUS 17C	STEVE ETTINGER	FALL
MUS 26	STEVE ETTINGER	FALL
MUS 34.2	STEVE ETTINGER	FALL
MUS 34.5	STEVE ETTINGER	FALL

5. Describe course level assessments results and how they will influence your plans moving forward.

We found that students across all of these classes needed more familiarity with the language of music. We will try to coordinate efforts so that students get more knowledge about upcoming concerts. We will also attempt to build an online listening library that students could access.

6. Describe assessment activities that need to be strengthened or improved. What are the challenges to achieving these improvements?

In the coming year, we hope to be able to coordinate our efforts more closely so that students know what concerts are coming up and what opportunities are available to them to enrich their musical lives. The most important thing we can do as a staff is to meet on a regular basis to exchange ideas and to talk to each other about the work we are all doing. To this end, we will be requesting resources from the college to make this possible.

E. PREVIOUSLY SCHEDULED ACTIVITIES

This subsection focuses on activities that were previously scheduled. An activity can address many different aspects of your program/discipline, and ultimately is undertaken to improve or enhance your program/discipline, and keep it current.

Activity scheduled	What success has been achieved to date on this activity?	What challenges existed or continue to exist?	Will activity continue into AY 14-15?	Will activity continue into AY 15-16?*
1. new curriculum	Music 8 and Music 11 have been added. Music 50A/B, 51 A/B, 52 A/B, AND 53 A/B are being revised and combined.	We do not know how fast the chancellor's office will be able to act on Music 11.	yes	yes
2.new program	We will be creating an AA-T in music. To this end, Music 11, applied music for instruments has been approved by the curriculum council. The music			

This s ection must be completed for ALL academic programs, whether scheduled for annual or comprehensive review in spring 2014.

A. NEW ACTIVITIES

This subsection

6. Equipment	1A, 4B	PLO #3	Being able to open up the opportunity of musical performance to more students	Money to purchase keyboards	Budget request	June2014	This is necessary in order to expand the capacity of the piano classes to include more students

* See Appendix Afor a list of the 11 goals in the college's Strategic Plan.

*** Please complete this page for each new activity. ***

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

a) Describe the new activity or follow-on activity that this resource will support.

We need a meeting with the entire music faculty at least once per semester. This meeting is vital for a number of reasons. We need the meeting to ensure that there is discussion happening about SLOs and PLOs. Without this opportunity to collaborate, we simply will be guessing about what each other does and will not have the chance to find out common problems or suggest solutions. Quite frankly, nothing else in this report will amount to anything if we are not allowed the opportunity to share with each other the successes, problems and solutions. I believe that by combining the strengths of each member of our staff, we can create an environment that will be better for all. There are many places

*** Please complete this page for each new activity. ***

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

We need three electrical piano keyboards so that more students can play piano.

a) Describe the new activity or follow-on activity that this resource will support.

[Begin response here]

b) Describe how this activity supports any of the following:
   6) Core Competency
   7) Program level Outcome
   8) Course level Outcome
   9) Program/Discipline Goal
   10) Strategic Priority Goal

One of our program-level outcomes is to demonstrate piano proficiency at the lower-intermediate level. This will allow more of our students to reach this goal.

c) Does this activity span multiple academic years? YES NO

If yes, describe the action plan for completion of this activity.

Yes, these keyboards should be good for at least 15 years.

d) What measureable outcomes are expected from this activity? List indicators of success.

The outcome we hope to get is a larger piano class. We will measure the enrollment and see if it is 5% higher than the Spring 2013 class

e) What are the barriers to achieving success in this activity?

We need money to buy more piano keyboards.

** Please complete this page for each new activity. ***

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

a)

*** Please complete this page for each new activity. ***

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

a) Describe the new activity or follow-on activity that this resource will support.

We need another high-quality microphone for recording concerts within our building and a zoom microphone for recording groups when they go outside the building. Currently, we only have one functioning condens

*** Please complete this page for each new activity. ***

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

f) Describe the new activity or follow-on activity that this resource will support.

We need to continue the renovation of the computer lab in the music building. This can be accomplished by asking the IT department to quickly release the computers donated to the music building by the art department and by asking IT to hardwire the room for interment connectivity.

g) Describe how this activity supports any of the following:
   21) Core Competency
   22) Program level Outcome
   23) Course level Outcome
   24) Program/Discipline Goal
   25) Strategic Priority Goal

This request addresses our PLO #6 Utilize computer applications for audio recording and notation.

h) Does this activity span multiple academic years? YES NO

If yes, describe the action plan for completion of this activity.

This request will be a one-time project that will permanently create an electronic music studio that will be accessible to the students in the electronic music class.

i) What measureable outcomes are expected from this activity? List indicators of success.

This project should enable more students to take the electronic music classes (MUS 42 and MUS 43) and complete projects. The semester after this is implemented, one could expect to see a 5% increase in students in those classes and a 10% increase in the number of projects completed.

j) What are the barriers to achieving success in this activity?

Funding, responsiveness of IT.

B. RESOURCE REQUESTS

If new/additional resources are needed for your program/discipline, it is important that you identify them and project their cost, and that these resources and costsbe considered through the College's integrated planning (governance, budget development, funding decision making, and resource allocation) processes. A resource is likely to be somethingneeded to support an activity that you have identifie d in IIIA. above, in which case you must link the resource with a specific activity number (first column below).). All r esource requests completed in the various columns of a specific row must be linked to th e new or continuing activity numbered on the firs t column of that same row . A resource could also be something necessary for your program/discipline to function properly to improve student learning, such as updated equipment in a classroom; in such case be sure to note that the resource is NOT tied to a specific activity.

* Personnel: Include a C, F, or M after the amount to indicate Classified Staff, Faculty

APPENDIX A . Strategic Priorities & Goals
(from Hartnell College Strategic Plan 2013 -2018)

Priority 1: Student Access

Goal 1A: Hartnell College will provide higher education, workforce development, and lifelong learning opportunities —with seamless pathways—to all of the college's present and prospective constituent individuals and groups.

Priority 2: Student Success

Goal 2A: Hartnell College will provide a supportive, innovative, and collaborative learning environment to help students pursue and achieve educational success.

Goal 2B: Hartnell College will provide a supportive, innovative , and collaborative learning environment that addresses and meets the diverse learning needs of students.

Priority 3: Employee Diversity and Development

Goal 3A: Hartnell College is committed to 1) increasing diversity among its employees; 2) providing an environment that is safe for and inviting to diverse persons, groups, and communities; and 3) becoming a model institution of higher education whose respect for diversity is easily seen and is fully integrated throughout its policies, practices, facilities, signage, curricula, and other reflections of life at the college.

Goal 3B: To attract and retain highly qualified employees, Hartnell College is committed to providing and supporting relevant, substantial professional development opportunities.

Priority 4 : Effective Utilization of Resources

Goal 4A: To support its mission, Hartnell College is committed to the effective utilization of its human resources.

Goal 4B: Hartnell College is committed to having its physical plant, furnishings, and grounds maintained and replaced in a planned and scheduled way to support learning, safety, security, and access.

Goal 4C: Hartnell College will maintain a current, user-friendly technological infrastructure that serves the needs of students and employees.

Goal 4D: Hartnell College is committed to maximizing the use and value of capital assets, managing financial resources, minimizing costs, and engaging in fiscally sound planning for future maintenance, space,and technology needs.

Priority 5 : Innovation and Relevance for Programs and Services