

Program/ Discipline	Date Completed (must be in final form by 3/31/14) *	Date Submitted to Dean
Theatre Arts / Western Stage	5/15/2014	Not applicable

*Please note that you should work with your colleagues and dean to ensure that this report is completed, revised as needed, in its final form and submitted no later than the end of March.

List of Contributors , including Title/Position

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This PPA report is organized in 3 sections and 11 subsections as follows:

- I. Comprehensive Review – a. Overall Program Effectiveness, b. Instructional Staffing, c. CTE Programs – Labor Market & Achievement, and d. Program Goals.
- II. Annual Review – a. Course Data & Trends, b. Teaching Modality, c. Curriculum, d. Outcomes, and e. Previously Scheduled Activities.
- III. Annual Action Plan – a. New Activities and b. Resource Requests.

INSTRUCTIONS

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I. COMPREHENSIVE REVIEW

Please complete this section for programs/disciplines scheduled for comprehensive review in spring 2014. Go to Section II for programs/disciplines scheduled for annual review in spring 2014.

A. OVERALL PROGRAM EFFECTIVENESS

1. Describe your program in terms of its overall effectiveness over the past several years .

Please consider the questions below in describing your program/discipline/area.

- How are students/employees served by the program?
- What are the unique aspects of the program?
- How does the program relate to the needs of the community?
- How does the program interface/collaborate with other programs on campus?)
- What is working well in the program/discipline?
- If there is a sequence of courses in your program, what process or framework is used to ensure alignment?
- How is consistency maintained between/among multiple sections of a single course?
- Has the program explored alternative scheduling approaches?
- Do prerequisites, co-requisites and strongly recommended skills continue to meet program needs? Are there special considerations regarding capabilities of incoming students?
- What professional activities have faculty recently (last three years) participated in?

[Begin response here]

B. INSTRUCTIONAL STAFFING

1. In the table below enter the number of sections offered and the number of full time and adjunct faculty in your program /discipline by term over the past several years .

Term	No. of Active Sections	Full-time Faculty	Adjunct Faculty

2. What staffing factors /challenges have influenced the effectiveness of the program?

[Begin response here]

C. CTE PROGRAMS – LABOR MARKET & ACHIEVEMENT

Please complete this section if the program is Career Technical Education (CTE). Go to subsection D if the program is not ____ CTE.

1. Describe the demonstrated effectiveness on the program over the past several years with levels and trends of achievement data _____, including degree/ certificate completions (awards) and employment statistics _____.

[Begin response here]

2. Describe the number of, activities of, and recommendations resulting from advisory committee meetings that have occurred over the past two years _____. What

D. PROGRAM GOALS

1. List and describe program/disciplinary goals for the next comprehensive

This section must be completed for ALL academic programs, including those scheduled for a comprehensive review in spring 2014 .

A. COURSE DATA & TRENDS

1. Please evaluate the 3 -year trend of enrollment and success of courses in your program/discipline. Identify the courses you are choosing to examine this current year in the list below. You do NOT need to evaluate trends for each course every year.

Course Number	Course Name	Does the course have any DE (online or hybrid) sections?

Please use the data that have been provided. Analyze trends that you observe with respect to the data for the identified courses and answer the following questions .

ENROLLMENT

2. Review the enrollment data. Describe and analyze any patterns or anomalies that you notice

DEGREES AND CERTIFICATES

4. Describe the demonstrated effectiveness of the program over the past several years with levels and trends of achievement data, such as degree and certificate completions /awards.

In 2011-12, three students completed the A.A. in Theatre Arts, and one student completed in 2012-2013. The Associate in Arts in Theatre Arts for Transfer (AA -T) degree was approved in March 2014, and is pending Chancellor's Office approval.

C. CURRICULUM

Complete the following tables pertaining to courses scheduled for review.

Courses scheduled for review during AY 2013-14 as previously specified	Faculty member(s) responsible for coordinating	(a) Was the course reviewed and (b) taken through the curriculum process?	D116.(4 658.92 4 Tc 04
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D. OUTCOMES

Use your Program Outcome Maps to assist you in this subsection. As you plan your course assessments, keep the higher level program outcome in mind. While course level assessment serves the purpose of examining the teaching and learning for that particular course, it also provides the data that will be viewed collectively for assessment of the associated program level outcomes.

PROGRAM LEVEL OUTCOMES

1. Please complete the following tables.

List Program level outcome(s) scheduled for assessment as previously specified	What changes have occurred in the program/ discipline as a result of dialogue?	Was the Program Outcome Assessment Summary completed?
None		

List Program level outcome(s) scheduled for assessment in AY 14-15	Have your course level SLOs needed for this program level outcome been assessed or scheduled for assessment?
To be determined by new full-time faculty member	level

CORE COMPETENCIES

3. Describe how Core Competencies were specifically addressed by the program/discipline during the past year. For example, were data gathered at the course level? Was there review and analysis of the data? How did the discipline faculty engage in discussion? Were any interventions conducted? Are there any plans to make changes to courses or improvements in teaching and student learning?

Not applicable.

COURSE LEVEL STUDENT LEARNING OUTCOMES

4. Please complete the following tables .

List courses scheduled for SLO assessment as previously specified	In what term was the course assessed?	Was the Course Assessment Summary Report completed?
THA 1, 11,121,122,170,76		

THA 3, 1, 136, 180, 190, 91C We need to reassess how students experience a theatrical event. Students find it hard to attend events and we must find alternatives to accommodate students or not require this activity as an assessment.

E. PREVIOUSLY SCHEDULED ACTIVITIES

This subsection focuses on activities that were previously scheduled. An activity can address many

This section must be completed for ALL academic programs, whether scheduled for annual or comprehensive review in spring 2014.

A. NEW ACTIVITIES

This subsection addresses new activities for, and continuing new activities into, AY 2015 -16. An activity can address many different aspects of your program/discipline , and ultimately is undertaken to

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline .

Consider:

- Faculty
- Other staffing
- Facilities
- Equipment (non -expendable, greater than \$5,000), supplies (expendable, valued at less than \$5,000),
- Software
- Hardware
- Outside services
- Training
- Travel
- Library materials
- Science laboratory materials

- a) Describe the new activity or follow -on activity that this resource will support.

Discuss with part -time faculty retention and success data, and plan assessment activities in 2014 - 2015.

- b) Describe how this activity supports any of the following:

- 1) Core Competency
- 2) Program level Outcome
- 3) Course level Outcome
- 4) Program/Discipline Goal
- 5) Strategic Priority Goal

Program level and course level outcomes will be assessed and discussed with part-time faculty.

- c) Does this activity span multiple academic years? YES NO

If yes, describe the action plan for completion of this activity.

Yes, it is expected that continuous broad-based discussion about student success in theatre arts will result in many completions of the Associate in Arts in Theatre Arts for Transfer (AA -T).

- d)

*** Please complete this page for each new activity.

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

Consider:

- Faculty
- Other staffing
- Facilities
- Equipment (non -expendable, greater than \$5,000), supplies (expendable, valued at less than \$5,000),
- Software
- Hardware
- Outside services
- Training
- Travel
- Library materials
- Science laboratory materials

a)

*** Please complete this page for each new activity.

2. This item is used to describe how the new activity, or continuing new activity, will

Goal 5A: Hartnell College will provide programs and services that are relevant to the real-world needs of its diverse student population, while also developing and employing a culture of innovation that will lead to improved institutional effectiveness and student learning.

Priority 6: **Partnership with Industry, Business Agencies and Education**

Goal 6A: Hartnell College is committed to strengthening and furthering its current partnerships, in order to secure lasting, mutually beneficial relationships between the college and the community that the college serves.

Appendix B. Preliminary Proposal for Sound System Upgrades

For The Western Stage/Hartnell College

Prepared by Jeff Mockus

Proposed Target Budget: \$200,000.00

Priorities:

- I. Commission a design for this upgrade that prepares the system for further upgrades.
- II. Hire an install contractor for all permanent wiring for these upgrades.
- III. Replace the Mixing Board and mix position desk.
- IV. Replace the Main Speaker System, add fill positions and stage specials.
- V. Add Permanent Multi-Channel wiring to Stage, Orchestral Pit and Amp Rack.
- VI. Upgrade the Intercom System to a 4-channel Base station. Add wireless for backstage.
- VII. Repair/Upgrade the Monitor System.
- VIII. Add 8 more channels of UHF Wireless microphones
- IX. Install a dedicated Intel-Based Mac for sound cue creation and playback.
- X. Hire an audio engineer to maintain all audio resources the theatre.

I. Commission a Design: estimate \$10,000

I cannot stress enough how much stress, load-in time, tech time, and money this will save you in years to come. Prevent this and future upgrades from being piecemeal additions. A \$200,000 budget won't cover all the priorities to completion, but you will have a plan of how to add them later under seasonal budgets.

- a. Specify equipment to be purchased under this budget.
- b. Recommend equipment to realize a planned upgrade path.

VII. Repair/Upgrade the Monitor System.

Estimate: \$2,000+

Purchase a dedicated shotgun microphone, and a preamp/eq/compressor unit to feed the Monitor system. Replace the currently non-functional Monitor amp, repair the wiring to the band room that was damaged during the last building upgrade.

VIII. Add 8 more channels of UHF Wireless microphones

Estimate \$8,000 - \$10,000

This could easily be done as a future upgrade under a season budget. This would complete the 24-channel System we have been striving for.

IX. Install a dedicated Intel-Based Mac, with software for sound cue creation and playback.

Estimate: \$3,000 - \$5,000

I Highly, HIGHLY recommend you move to QLab v2 [aludget. o-5\(ndGa3\(\)10\(m\)7 / d\)7o79 1345.24 s9](#)

Appendix Theatre Arts/Western Stage Shops equipment and tools

Scene Shop tools

Finishing machine \$1600

Scroll Saw \$500

Total \$2100

Lighting and Rigging one man lift for Mainstage

\$7500

Costume Shop Equipment

Sergers/Overlock machines 2@500 \$1000