Prog

I. COMPREHENSIVE REVIEW

Please complete this section for programs/disciplines scheduled for comprehensive review in spring 2015. Go to Section II for programs/disciplines scheduled for annual review in spring 2015.

A. OVERALL PROGRAM EFFECTIVENESS

1. ***Describe your program in terms of its overall effectiveness over the past several years. Please consider the questions below in describing your program/discipline/area:***

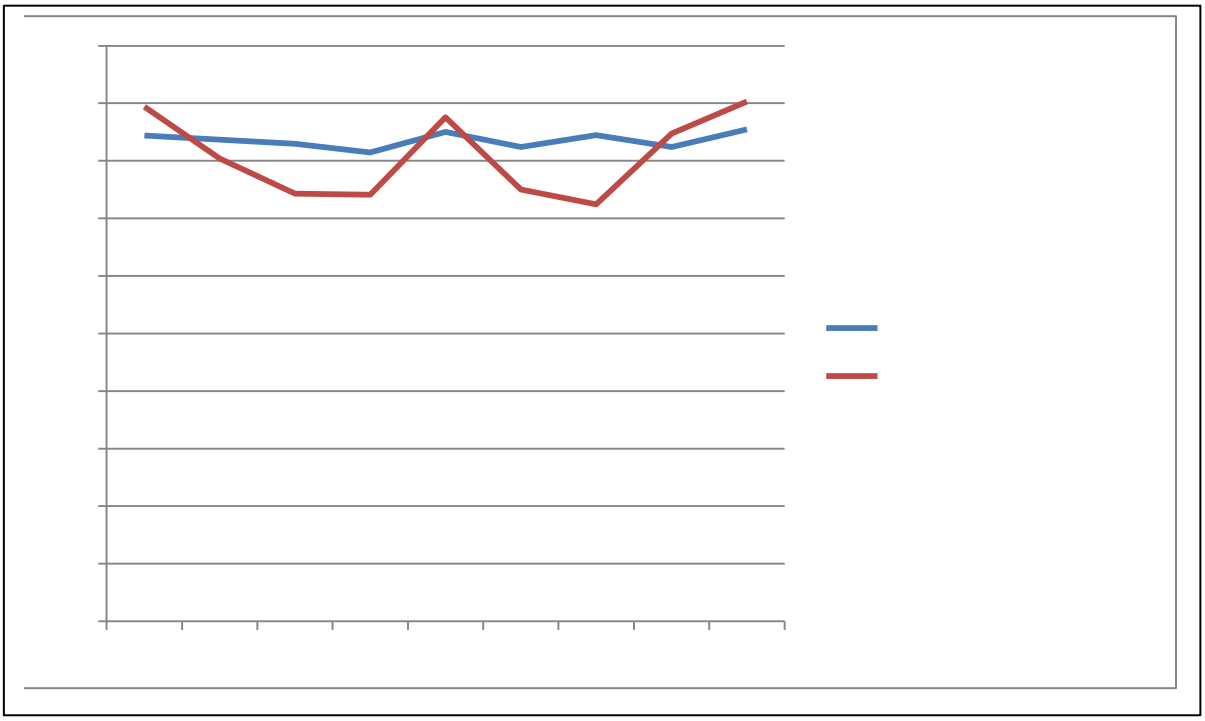
• How are students/employees served by the program?

Hartnell's associate degree and certificate program in Alcohol and Drug Abuse Counseling (AOD) provides students with the academic preparation needed for certification and employment in the substance abuse/chemical dependency field. Consistent with the requirements of the California Association of Alcohol and Drug Abuse Counselors (CAADAC), the goals of the program are to provide knowledge, skills, and abilities in each of the core functions and performance domains of substance abuse counselors. In addition, graduates of the program will demonstrate knowledge of professional ethics in the delivery of counseling services with an understanding of and sensitivity to the diverse population they serve.
The AOD program fulfills an academic requirement for certification as an alcohol and drug abuse counselor..

- AOD-8, *Family and Group Counseling*, places a focus on family dynamics and group processes as they related to chemical dependency treatment.
- AOD-9, *Co-Occurring Disorders,* explores the mental health issues that frequently present along with substance use disorders.
- AOD-10, *Chemical Dependency Practicum Seminar*, supports students in their final semester of the AOD program as they complete their clinical practicum.
- { AOD-99, *Practicum in Chemical Dependency,* places students in the real-world setting of chemical dependency treatment and case management.

The AOD program is approved by CAADAC/CCAPP (California Association of Alcohol and Dru326 0 Td(h)Tj0.522 0 Td Tw

Retention rates for the AOD program



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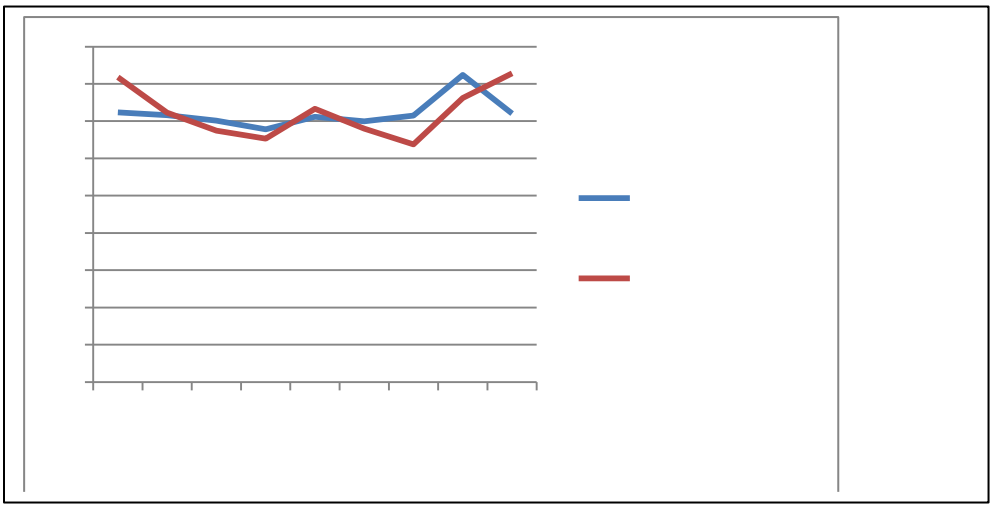

Conclusions: Hartnell's AOD program is one of five approved CCAPP Community College programs in California (*CCAPP website check 3/18/2015*). It meets criteria for viability (the program functions adequately in terms of serving sufficient nu0 Tw 1.62 0 Td(0 Td(u)Tj0.j0 Tc 0 Tw 0.60[(o)-1(v)]TJ0. 0.004 Tw 0.228 0 Td

The psychology program has joined in the r

II. ANNUAL REVIEW

This section must be completed for ALL academic programs, including those scheduled for a comprehensive review in spring 2015.

A. COURSE DATA & TRENDS (**Please also note program trends described in previous section).*

1. Please evaluate the 3-year trend a

SUCCESS (*_Please also note program trends described in previous section)._

3. Review the success data. Dee0t413 0 Td (D)TTj 0.826 0 Td -0.009

C. CURRICULUM

Complete the following tables pertaining to courses s

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AOD-4 is approved as a general education course (Ethnic Groups in the U.S.) and thus contributes to the core competency of global awareness. AOD-4-SLO #1 requires t

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6. Describe assessment activities that need to be strengthened or improved. What are the challenges to achieving these improvements?

There is currently no full-time instructor assigned to teach any of the AOD courses. All instructors for the AOD program are part-time/adjunct faculty who often do not have opportunities or time to benefit from campus assessment training and activities. Dialog between these faculty members is limited. Implementation of eLumen may facilitate assessment activities and increase compliance with District mandates but some AOD faculty have reported on-going difficulty with the assessment process and, as a result, some of the AOD courses ha

1. **List information concerning new projects or activities planned. The first activity listed sho**

****** Please complete this page for each new activity. ******

2. This item is used to describe how the new activity, or continuing new activity, will support the program/discipline.

Consider:

- Faculty √
- Other staffing
- Facilities
- Equipment (non-expendable, greater than $5,000), supplies (expendable, valued at less than $5,000)
- Software
- Hardware
- Outside services
- Training
- Travel
- Library materials
- Science laboratory materials

a) Describe the new activity or follow-on activity that this resource will support.

To meet the needs of this program to respond to changes within the field, remain relevant, and provide opportunities for students to reach their academic goals, a full-time faculty member is needed to coordinate the scheduling and staffing needs of the AOD program, develop practicum locations, and follow-up with students after graduation. This individual should be actively involved in the chemical dependency field in the role of a counselor or therapist. The ideal candidate will be able to connect with community resources, build an active and energetic advisory committee, and advocate for the inclusion of new knowledge, skills and abilities into the curriculum. This individual must ensure that the program continues to meet state and national standards including maintaining the program's approval status with CAADAC/CCAPP. The individual should be able to teach key courses within the curriculum including oversight of the practicum/work experience components of the program. This individual will be able to coordinate and implement assessment of course and program outcomes and the revision of curriculum.

The psychology program has joined in the request for a full-time AOD instructor position for several years. There is a strong possibility that a candidate qualified to teach in the AOD program will also be qualified to teach psychology courses.

b) Describe how this activity supports all of the following that apply:

1) Core Competency (Communication Skills, Information Skills, Critical Thinking/Problem Solving, Global Awareness, Aesthetic Appreciation, Personal Growth and Responsibility)

- AOD-4 is approved as a general education course (Ethnic Groups in the U.S.) and thus contributes to the core competency of global awareness.

d) What measureable outcomes are expected from this activity? List indicators of success.

- The FT AOD/PSY instructor will take a lead role in coordinating all course and program assessments
- The FT AOD/PSY instructor will be responsible to maintain CAADAC /CCAPP approval
- The FT AOD-PSY instructor will successfully apply for CAADE program approval and maintain approval standards
- The FT AOD/PSY instructor will establish an advisory committee for the AOD program and conduct regular meetings
- The FT AOD/PSY instructor will develop community awareness of the program and establish quality practicum settings for program students
- Through community liaison, the FT AOD-PSY instructor will recruit potential students for the AOD program to increase average class size, retention and success rates
- The FT AOD/PSY instructor will develop a means to follow the progress of students after leaving the AOD program

e) What are the barriers to achieving success in this activity?

Limited budget resources allocated to hire of new full-time faculty; requests of other discipline areas.

APPENDIX A. Strategic Priorities & Goals
(from Hartnell College Strategic Plan 2013-2018) 2012

Priority 5: Innovation and Relevance for Programs and Services

Goal 5A: Hartnell College will provide programs and services that are relevant to the real-world needs of its diverse student population, while also developing and employing a culture of