



Approved with changes   
Not approved

Comments:

---

College Planning Council  
Approved as presented   
Approved with changes   
Not approved

Comments:

---

Gi dYf]bHYbXYb#DfYg]XYbñg  
Executive Cabinet  
Approved as presented   
Approved with changes   
Not approved

Comments:

---

Board of Trustees  
(First Reading)

Comments:

---

Board of Trustees  
(Consideration)  
Approved as presented   
Approved with changes   
Not approved

Comments:

---

ANTICIPATED TIMELINE

Board of Trustees first reading to occur on:

Board of Trustees consideration to occur on:

## HARTNELL COMMUNITY COLLEGE DISTRICT

AP 4255 Dismissal and Readmission

References: Title 5 Sections 55033 and 55034

### Standards for Dismissal:

A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.00 in all units attempted in at least three consecutive semesters.

A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of "W," "I," "NC," and "NP" are recorded in at least three consecutive semesters reaches or exceeds fifty (50%) percent.

Dismissal Letter: The letter notifying the student that he/she is subject to dismissal will cover, at a minimum, reference to this procedure, explanation of what dismissal means, procedure for reinstatement, and procedure to appeal the dismissal.

### Appeal of Dismissal

The student has the right to appeal a proposed dismissal action if the student feels that facts exist that warrants an exception to the dismissal action. The student must file a Petition for Academic/Progress Reinstatement to the Counseling Department by the deadline date outlined on the dismissal letter. If the student fails to file a written petition by the established deadline, the student waives all future rights to appeal the dismissal action.

Petitions will be reviewed by the College's Academic Standards Committee. Students on dismissal status may be limited to the number of units they may enroll. Students must indicate on the Petition for Academic/Progress Reinstatement a typed narrative of their situation and reason for making the petition. Valid reasons for appeal are the following:

Extenuating circumstances which are verified cases of illness, accident or circumstances beyond the control of the student. (Examples of documentation are doctor's notes,

The student will be continued on probation until the Academic Standards Committee decides on the student's appeal and will not be able to register until an approval decision has been made by the Academic Standards Committee.

The decision of the Academic Standards Committee will be communicated to the student in writing. The student will be notified of the Committee's decision within 5-7 working days of established deadline date for submission of Request for Readmission petitions. The student may appeal the decision of the Academic Standards Committee in writing to the Vice President of Student Affairs, within 5-7 working days of the date of notification of the decision of the Academic Standards Committee. The decision of the Vice President of Student Affairs is final.

If the dismissal appeal is granted, the student will be continued on probation for an additional semester. Students must continue through the appeal process every semester until good standing is achieved.

Procedure for Fall Dismissals: Special circumstances exist for dismissals after the Fall semester

