



Student Records Statement of Confidentiality

The Office of Admissions and Records maintains approximately 500,000 student education records. They include the permanent records (transcripts), petitions, memorandums and other correspondence from academic, administrative, and computerized data. Ensuring the integrity, security and confidentiality of these records and documents is a high priority of the College.

As an employee of the Hartnell Community College District, you are required by law to protect the confidentiality of all aspects of student education records in accordance with the Federal Family Educational Rights and Privacy Act (FERPA) of 1974. (Please refer to HCC Board Policy 5040 and the backside of this form, "Data Release Chart" or the current Hartnell College Catalog on the Privacy Rights of Students.) The FERPA law also covers Concurrent Enrollment Students. We cannot release information on any student enrolled in Post-Secondary Education including minors without the student's

Hartnell College Student Data Release Chart

