The purpose of Program

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To ensure full access to college for those, who due to financial disadvantages, might be denied the opportunity for post-secondary education. The Financial Aid Office maintains a financial aid delivery system to provide timely disbursement of federal, state, and private funds to those eligible students to assist them in remaining in college.

The Financial Aid Department is unique in that it is the only department that can disburse both federal and state financial aid to enrolled Hartnell students.

The Financial Aid Department offers financial aid presentation to community agencies and local high schools that make a request. In addition, we

- We work with Veterans Program in processing FAFSA records so they can work with student Veterans who are receiving financial aid.
   We work with Admissions & Records in consultation on student residency, student fees, grading deadlines, and academic standings.
- o We work with Sports Counseling & the Athletic Department to ensure that they are aware of Out of State Delay of Program requirements and deadlines for out of state student athletes.

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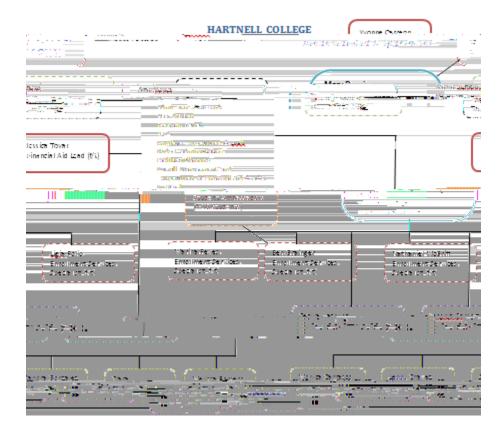
- **o** We lowered our Student Default Rate to below 30% for the last two years.
- o o # Panther Prep days with financial aid presentations to students and parents.

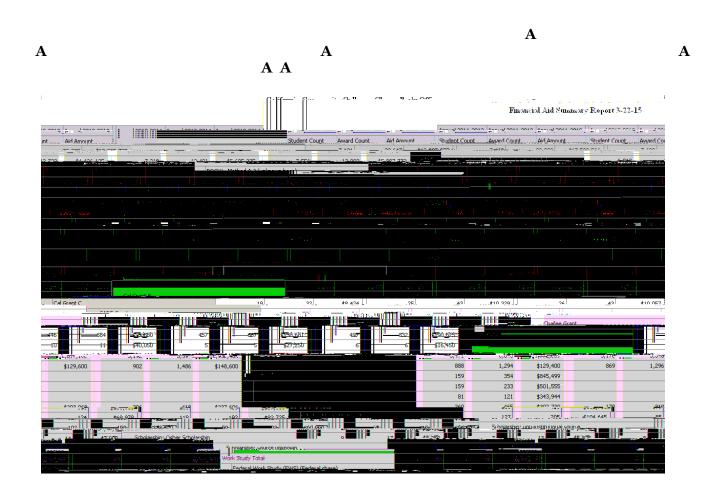
The staff annually attends any of the following conferences to remain in compliance with training requirements.

- o Federal Student Aid Conference (FSA) held at the annually in December every year
- o California Community College Student Financial Aid Administrators Association (CCCSFAA) Annual conference held every spring semester
- o Western Association of Student Financial Aid Administrators (WASFAA)
- o California Association of Student Financial Aid Administrators (CASFAA)
- o Federal Student Aid Training Sessions (Loan Default, Compliance, etc.)
- o 3CDUG Conference/Workshops

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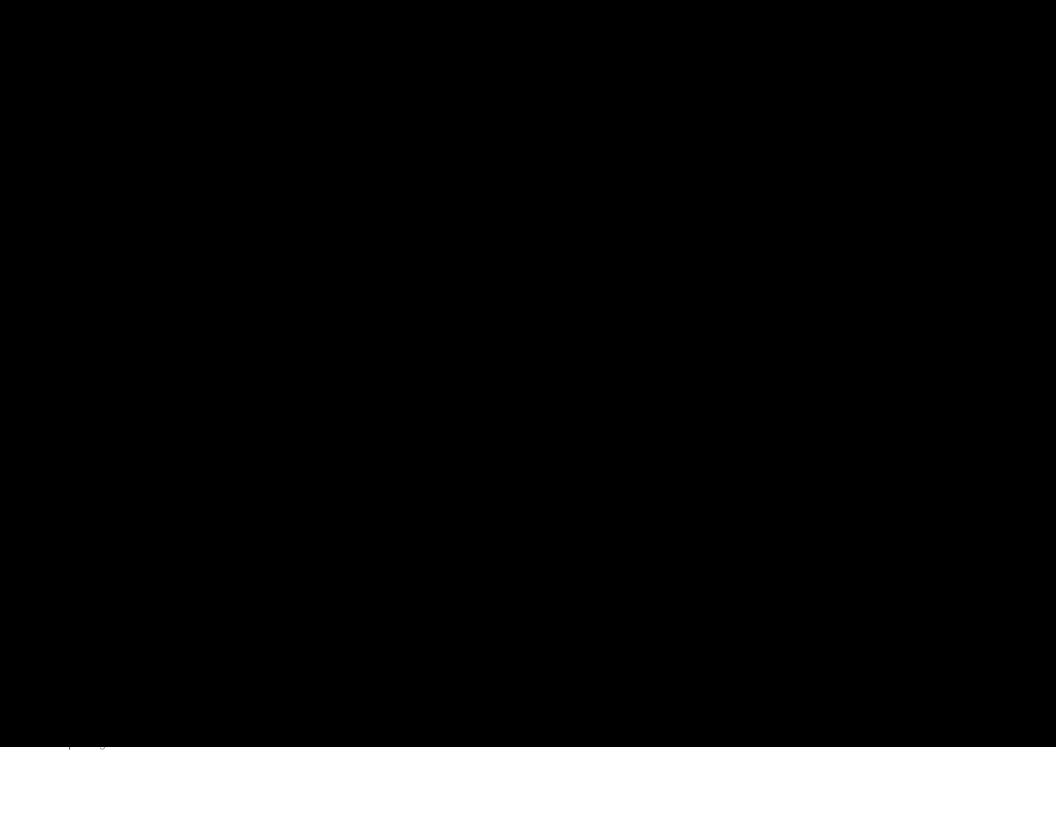


The number of students served by the Hartnell College Financial Aid Department has held steady over the last three years. We traditionally serve between 7,100-7,600 students every year. Each year, there has been a slight increase in the awards provided to students. Each year, we are required to keep up with both federal and state mandates.

The newest financial aid program to the system is called the California Dreamers which is AB 131 which allows students who meet AB540 criteria to apply for and receive state-funded financial aid such as institutional grants, community college fee waivers, Cal Grant and Chafee Grants. In addition, AB 130, also allows AB540 students to apply for and received non-state funded scholarships for public colleges and universities

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Students will be able to utilize the financial aid staff resource when completing their financial aid application using the ) '7° 70° '7° '70° '70° '70° '70° '70° '7	Assessment Tool: A mixed model of quantitative/ qualitative survey. This survey was a partially open-ended leaving students to self-reporting their level of satisfaction.  Criteria for Assessment:
	Students surveyed will report a level of positive support for the Money Monday events.
Students will be able to report their level of satisfaction with the services they	Assessment Tool:
receive from the staff of the financial aid office.	A mixed model of quantitative/ qualitative survey. This survey has a true/false rating with students self-reporting
Target Date: Spring 2016	their level of satisfaction.
	Criteria for Assessment: Students surveyed will report at least an 80% satisfaction rating with the services they receive from the financial aid staff.
Financial aid processes and services will be such that students will be able to receive financial aid disbursements in a timely fashion.	Assessment Tool: We will be using data gathered from our student information system Ellucian in order to determine on which of the Grant Lists students receive their first disbursement of Pell Grant.
Target Date: End of Spring 2016	Criteria for Assessment:
	The percentage of students receiving their first disbursement of Pell Grant for the semester on the first, second, or third grant lists will be higher when compared with the same semester of the previous school year.

Students will be able provide information back to the Financial Aid Department about how they utilize electronic means (PAWS, gmail, etc.) to	Assessment Tool: A mixed model of qualitative/ quantitative survey will be
access information about their financial aid status at Hartnell College.	administered.
Target Date: Fall 2015	Criteria for Assessment: Students surveyed will be able to identify the means in which electronic system they found their financial aid information.

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1. Implement auto populate non-verified financial aid students to RP (ready to pay) status.	The process was working for the most part in Spring 2014 and Fall 2014;	Now that the SQL migration has occurred, the program is currently being	1	'	I

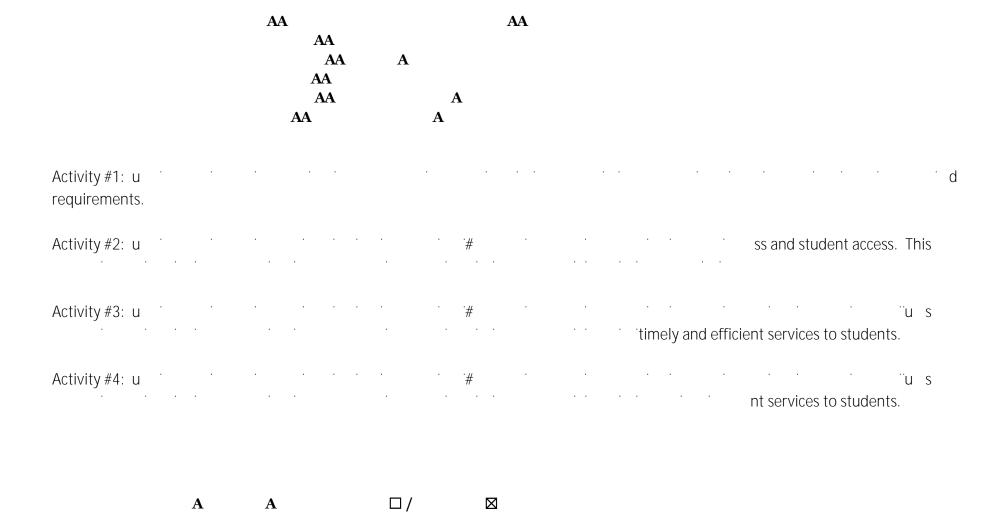
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Activity #1: The College will remain in Title IV financial aid compliance and students will have streamlined processes (See Section #1B2 for further explanation.)

Activity #2: u # nsibilities. (See Section #1B2 for further explanation).

Activity #3: In order to fully comply with Accreditation standards, and to better serve students at the Alisal campus, the Enrollment Services Specialist position needs to be a full-



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Activity #1: A Program Area Outcome (PAO) would be assessed with the Financial Aid employees to ensure that we are meeting their