





Plan Approval

Who signs off on the plan:

No local board approval
required, but presented to
CCCD Board as a courtesy
SSSP Coordinator
Chief Student Services Officer
Chief Instructional Officer
Academic Senate President
College President
District Chancellor

Who signs off on plan:

Local Board approval
required
Student Equity Coordinator
Chief Student

Who signs off on SSSP budget:

SSSP Coordinator
SSSP Supervising
Administrator or CSSO
District Business
Manager
College President
District Chancellor



**Allowable
Expenditures**

SSSP Director/Coordinator and
staff
Office supplies and postage
Publications and outreach
materials
In-state travel and training
Computer hardware and
software and equipment
Food and beverages
Counseling, advising and other
student educational planning
services
Follow-up services Orientation



Unallowable Expenditures

Construction
 Gifts
 Stipends for students
 Office furniture
 Other staff salaries and benefits
 Political or professional dues, memberships or contributions
 Rental of off-campus space
 Legal and audit expenses
 Indirect costs
 Unrelated travel costs
 Vehicles
 Clothing
 Courses
 Admissions and Records
 Office (not related to SSSP services)
 Supplanting

Construction
 Gifts
 Stipends for students
 Computer, office supplies
 Other administrative, and furniture
 faculty, or staff salaries or benefits
 Political or professional dues, memberships or contributions
 Rental of off-campus space
 Legal and audit expenses
 Indirect costs
 Unrelated travel costs
 Vehicles
 Clothing
 Courses (faculty salaries)
 Unrelated research
 Supplanting

Supplanting current district expenditures for matriculation and assessment services, basic skills, ESL instruction, and related student programs

- Activities not included in application.
- Activities related to sectarian instructions or religious worship.
- Activities provided by a school or department of divinity.
- Developing or improving non-degree or non-credit courses or programs other than basic skills development courses.
- Purchase of standard office equipment such as furniture and cabinets.
- Costs of organized fund-raising,



<p>Match</p>	<p>Credit: Starting 14-15 revised to 2:1.</p> <p>13-14 funds remain at 3:1 (prior backfill to matriculation can be counted as match)</p> <p>Noncredit: still at 1:1</p>	<p>N/A</p>	<p>N/A</p>	<p>Only when building or creating an endowment. Dollar for dollar matching is required.</p>
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Updated 4/20/15

