

Report on Implementation of Continuous Improvement Process
Summer 2017

A. CI Process, Cycle, and Process Lead

1. CI Process: Development, Review & Revision of the Strategic Plan.
2. CI Cycle (semester/year & frequency): Progress toward goals stated in the plan will be assessed in the summer following each fiscal year. The Strategic Plan itself will be evaluated in 2017-18, which is the final year of the plan.
3. CI Process Lead: S/P & Dean IPRE.

B. Evaluation of the CI Process Implementation for the Most Recent CI Cycle

This section asks you to evaluate what was accomplished overall in the most recent cycle.

4. When was your most recent CI Cycle?

From: ____January 2016____ To: ____December 2016____

5. Was the CI process implemented as stated in the completed template?

Yes No

If not, What were the primary challenges or obstacles?

The process was generally followed but work products were typically not submitted in accordance with established due dates.

6. Based on the list of elements (*who or what*) that were scheduled to be evaluated,

?

All 11 goals in the plan were scheduled to be evaluated, and a target for every KPI applicable to the third year implementation was to be provided. All goals were ultimately assessed and reported on, and all applicable KPIs were re-worked so that they could be reported to the Board.

7. List significant modifications that were made to if any , stating the reasons for having made the modifications and the improvements, if any, that resulted.

Due dates were established for each phase of the reporting process so that leads would have move specific tasks to accomplish, starting with goal plans, then selection of relevant KPIs, to

8. List significant modifications that have been made or will be made to _____, stating the need for them and the specific improvement desired.

Google Drive templates will be easier for leads to complete, and for the administrative assistant to convert into reportable pdfs utilizing links on the main strategic planning web page, rather than copying and pasting or re-entering all information via Drupal.

9. Please provide any additional comments about your CI process implementation.