___Mary Dominguez_____   _____
Typed Name of Manager (Required) *   Date

Manager's Comments (Required for Comprehensive Review only)

____Dr. Romero Jalomo_____   ___6-23-17_____
Typed Name of VP   (Required) *   Date

VPSA Comments (Optional):

* To indicate the person has reviewed for completion and approved for submission

Please complete this section for services/offices/non-instructional programs scheduled for comprehensive review in spring 2017.

□

Please consider the questions below in describing your area.

N/A

In considering your service's/office's/program's future goals, please review Hartnell's vision and mission statements.

C:AA AA : L AA : C   C AA :   C :   : H :HH   H :C H   : :AE C A : HL   L AA C   :   :

This section must be completed for ALL services/offices/non-instructional programs, including those scheduled for a comprehensive review in spring 2017.

☐

Data Element	2014-2015	2015-2016	2016-2017
Unduplicated Number of New Students Served			

, H : : : :L C C AHH : L : H :C : C H HH C , : : C C: :C CH C : : : : C
EACH : C :H E : :C HC :H : : E , C

Not only are educational plans required for ALL students, in particular it is important for F-1 International Students because it is vital that the International students follow their educational plan to ensure that they can complete their program of study within the time they have been allotted to have as an F-1 student.

Minimal challenges. The Dean of Student Affairs and counseling faculty have been very supportive of the International Program and have always assisted with both abbreviated and comprehensive educational plans for the International students.

☐

1. How are the groups compared to overall student population performance and standards?

C : : H CH C : A : A : AL : L A E C H :C: :

We cannot find a metrics to use to validate this data.

Using your previous PPA as a template, please complete the table.

http://www.hartnell.edu/2016-program-planning-and-assessment-reports-0

Ac...   ...pect this

completed?

1. Need bu...
    staff (ac...

last year)

It is important that you identify resources needed to complete all activities and project their cost. These resources and costs will be considered through the College's integrated planning (governance, budget development, funding decision making, and resource allocation) processes. *All resource requests must be linked to the new or continuing activity. New activities are now to be completed in the Budget Request Spreadsheet ('New Activities' tab).*

<u>Budget Request Spreadsheet</u>

Please use the link provided to obtain a copy of the Budget Request Spreadsheet that will be used to organize your request. Please save and rename the file on the computer of the person responsible. Each individual budget request must be placed on the appropriate page of the Budget Request Spreadsheet. The pages correspond to a specific budget category (certificated personnel, classified personnel, management personnel, supplies under $500, capital equipment over $500, technology, contract services, training, travel, library materials and facilities). You can move between the pages with the tabs at the bottom of the Budget Request Spreadsheet. You must fill out the first five columns for each request (the first two columns may seem redundant, but they are needed for when the request are merged together). If you have a question regarding the information required in a column, clicking the title box will bring up a brief description of what is needed.

1)   Increase the current A&R Technician position from part-time to full time
2)   Purchase the latest version of the NASFA Manual
3)   Need budgetary resources for staff (advisor) training and travel
4)   Need budgetary resources to publish recruitment/ outreach materials. Including advertising in international journals
5)   Hire a part-time student worker