

IPRE designed and developed a Model for Integrated Planning and Sustainable Continuous Quality Improvement at the start of implementation of Strategic Plan 2013-2018, with the purpose of informing and impacting all key institutional processes and decisions. This Spring (2018), IPRE reviewed the model and proposed an improved, less complicated, but more integrated model for the next Strategic Plan 2019-2024.

IPRE also leads the Program Planning and Assessment (PPA) process, developing an annually updated inventory of programs requiring submission of a PPA report, an annually updated process timeline, a document that delineates budget development and funding decision processes, and PPA templates for both instructional and non-instructional programs. IPRE coordinates the PPA process, keeping track of inventory of reports, reviewing, and making modifications as needed to the process for improvement.

#### Examples of Key Evidence

[1A.1.](#) Integrated Planning Model – Current

[1A.2.](#) Schedule of Annual & Comprehensive Reviews 2013-2018 Schedule for Spring 2018 (Updated 1-10-18)

[1A.3.](#) Timeline for 2018 PPA Process

[1A.4.](#) Budget Development and Funding Decision Processes

[1A.5.](#) Proposed Revision of PPA Process

[1A.6.](#) Integrated Planning Model – Proposed. Integr267.05 243.05 3m0 0374JITQq0.00000912 0 612 792 reW



IPRE coordinates the development and execution



The IR Function has been able to provide support on data and survey needs. The Function has received and processed a total of 194 projects in the last two academic years, with a completion rate of 74%. The number of projects per division varies, but Academic Affairs leads the requests with 76 out of 194 projects (See 3B.1).

The completed projects have been in a variety of areas, but most of them have focused on data extraction, rather than comprehensive research questions. The majority are from internal parties requests. This volume of projects in a short time of time indicates how the college is growing to a culture of inquiry.

Data tools have been developed to the easy access of data (See 3C.2)

The IR Function has conducted a total of 13 surveys in two academic years, the surveys have been for specific target audiences and have retrieved a rich set of information and findings. Some surveys have been standardized and others done in house, but for all the data handling and analysis have been conducted internally at Hartnell IR (See 3B.3).

#### Examples of Key Evidence

[3B.1](#). Number of IR Projects In Transit

[3B.2](#). List of Completed Data/Research

[3B.3](#). List of Surveys Completed

The IR Function has been able to provide access and training to users for in service data tools. It also has provided support with survey elaboration, data analysis and interpretation, Program Planning and Assessment, Strong Workforce, Perkins among others. On Spring 2018, a total of 12 sessions were held with 28 participants. There was also many 1-1 appointments to go over the data. The session also provided detailed instructions on how to access the data (See 3C.1 & 3C.4).

The website is revamped including all tools, visualizations, and data element dictionaries (See 3C.2 and 3C.3).

The DED were put in the R Drive for easy access to all stakeholders. They would evolve to the website once they are checked for accessibility (See 3C5,3C6,3C7 & 3C8).

## Examples of Key Evidence

[3C.1](#). PPA Hands-On Session Instructions

[3C.2](#). Tools Access

[3C.3](#). Data Element Dictionaries Access

[3C.4](#). Access Hartnell Data Analytics Reporting Tools

[3C.5](#). DED Enrollment Retention, Success

[3C.6](#). DED Cohort Progression Tool

[3C.7](#). Programs Awards Tool

[3C.8](#). Subject Analysis Tool